

BACHELOR OF ARTS HONOURS

Duration: 36 Months (3 Years) Eligibility: 12th Pass

Course Structure of Psychology (Hon's) 1st SEMESTER

Course Details				External Assessment		Internal Assessment				Credit Distribution			Allotted Credits
Course Code	Course Type	Course Title	Total Marks	Major		Minor		Sessional		L	T	P	Subject wise Distribution
				Max Marks	Min Marks	Max Marks	Min Marks	Max Marks	Min Marks				
Theory Group													
3HBHL101H	Ability Enhancement	हिंदी भाषा और संरचना	50	25	8	10	4	15	6	2	-	-	2
3CBCA201H	Ability Enhancement	Basic Information Computer Technology-I	25	13	4	5	2	7	3	1	-	-	1
3HBSY101H	Core Course-1	Foundation of Psychology	100	50	17	20	8	30	12	3	1	-	4
3HBSY102H	Core Course-2	Statistical method for Psychological Research	100	50	17	20	8	30	12	3	1	-	4
3HBPS101H/ 3HBHY101H/ 3HBHS101H/ 3HBEN101H/ 3HBEC101H/ 3HBSO101H	Generic Elective-I	Political Science-I/ History-I/ Hindi-I/ English-I/ Economics-I/ Sociology-I	150	75	25	30	12	45	18	5	1	-	6
Practical Group				Term End Practical Exam		Lab Performance		Sessional					
3HBSY103H	Core Practical-I	Practical	100	50	17	-	-	50	17	-	-	4	4
3CBCA201H	Practical	Basic Information Computer Technology-I	25	10	4	15	6	-	-	-	-	1	1
Grand Total			550							14	3	5	22

Minimum Passing Marks are equivalent to Grade C

Major- Term End Theory Exam

Minor- Pre University Test

Sessional weightage – Attendance 50%, Three Class Tests/Assignments 50%

L- Lectures T- Tutorials P- Practical

BACHELOR OF ARTS HONOURS

Duration: 36 Months (3 Years) Eligibility: 12th Pass

Course Structure of Psychology (Hon's) 2nd SEMESTER

Course Details				External Assessment		Internal Assessment				Credit Distribution			Allotted Credits
Course Code	Course Type	Course Title	Total Marks	Major		Minor		Sessional		L	T	P	Subject wise Distribution
				Max Marks	Min Marks	Max Marks	Min Marks	Max Marks	Min Marks				
Theory Group													
3HBEL201H	Ability Enhancement	English Language & Indian Culture	50	25	8	10	4	15	6	2	-	-	2
3MBFE101H	Ability Enhancement	Fundamental of Entrepreneurship	50	25	8	10	4	15	6	2	-	-	2
3HBSY202H	Core Course-3	Bio Psychology	100	50	17	20	8	30	12	3	1	-	4
3HBSY203H	Core Course-4	Educational Psychology	100	50	17	20	8	30	12	3	1	-	4
3HBPS202H/ 3HBHY202H/ 3HBHS202H/ 3HBEN202H/ 3HBEC202H/ 3HBSO202H	Generic Elective-2	Political Science-II/ History-II/ Hindi-II/ English Lit-II/ Economics-II/ Sociology-II	150	75	25	30	12	45	18	5	1	-	6
Practical Group													
3HBSY204H	Practical	Practical	100	50	17	-	-	50	17	-	-	4	4
Skill Courses													
***	Skill Enhancement	Skill Enhancement Elective Course-I	50	-	-	-	-	50	20	1	-	1	2
Grand Total			600							16	3	5	24

Minimum Passing Marks are equivalent to Grade C

Major- Term End Theory / Practical Exam

Minor- Pre University Test

Sessional weightage – Attendance 50%, Three Class Tests/Assignments 50%

Skill Elective I – Any other course being offered in this semester as per the list given at the end of course structure.

L- Lectures T- Tutorials P- Practical

BACHELOR OF ARTS HONOURS

Duration: 36 Months (3 Years) Eligibility: 12th Pass

Course Structure of Psychology (Hon's) 3rd SEMESTER

Course Details				External Assessment		Internal Assessment				Credit Distribution			Allotted Credits
Course Code	Course Type	Course Title	Total Marks	Major		Minor		Sessional		L	T	P	Subject wise Distribution
				Max Marks	Min Marks	Max Marks	Min Marks	Max Marks	Min Marks				
Theory Group													
3HBHL302H	Ability Enhancement	हिंदी भाषा संवेदना एवं संचार साधन	50	25	8	10	4	15	6	2	-	-	2
3CBCA502H	Ability Enhancement	Basic Information Computer Technology-II	25	13	4	5	2	7	3	1	-	-	1
3HBSY303H	Core Course-5	Research Methodology	100	50	17	20	8	30	12	3	1	-	4
3HBSY304H	Core Course-6	Health Psychology	100	50	17	20	8	30	12	3	1	-	4
3HBPS303H/ 3HBHY303H/ 3HBHS303H/ 3HBEN303H/ 3HBEC303H/ 3HBSO303H	Generic Elective-3	Political Science-III/ History-III/ Hindi-III/ English Lit-III/ Economics-III/ Sociology-III	150	75	25	30	12	45	18	5	1	-	6
Practical Group				Term End Practical Exam		Lab Performance		Sessional					
3HBSY305H	Practical	Practical	100	50	17	-	-	50	17	-	-	4	4
3CBCA502H	Practical	Basic Information Computer Technology-II	25	10	4	15	6	-	-	-	-	1	1
Skill Courses								Sessional					
***	Skill Enhancement	Skill Enhancement Elective Course-II	50	-	-	-	-	50	20	1	-	1	2
Grand Total			600							15	3	6	24

Minimum Passing Marks are equivalent to Grade C

Major- Term End Theory / Practical Exam

Minor- Pre University Test

Sessional weightage – Attendance 50%, Three Class Tests/Assignments 50%

Skill Elective II– Any other course being offered in this semester as per the list given at the end of course structure.

L- Lectures T- Tutorials P- Practical

BACHELOR OF ARTS HONOURS

Duration: 36 Months (3 Years) Eligibility: 12th Pass

Course Structure of Psychology (Hon's) 4th SEMESTER

Course Details				External Assessment		Internal Assessment				Credit Distribution			Allotted Credits
Course Code	Course Type	Course Title	Total Marks	Major		Minor		Sessional		L	T	P	Subject wise Distribution
				Max Marks	Min Marks	Max Marks	Min Marks	Max Marks	Min Marks				
Theory Group													
3HBEL402H	Ability Enhancement	English Language & Scientific Temper	50	25	8	10	4	15	6	2	-	-	2
3HBHP401H	Ability Enhancement	Human Values & Ethics	50	25	8	10	4	15	6	2	-	-	2
3HBSY404H	Core Course-7	Emergence and Growth of Psychology	100	50	17	20	8	30	12	3	1	-	4
3HBSY405H	Core Course-8	Statistics	100	50	17	20	8	30	12	3	1	-	4
3HBPS404H/ 3HBHY404H/ 3HBHS404H/ 3HBEN404H/ 3HBEC404H/ 3HBSO404H	Generic Elective-4	Political Science-IV/ History-IV/ Hindi-IV/ English Lit-IV/ Economics-IV/ Sociology-IV	150	75	25	30	12	45	18	5	1	-	6
Practical Group													
3HBSY406H	Practical	Practical	100	50	17	-	-	50	17	-	-	4	4
Grand Total			550	-	-	-	-	-	-	15	3	4	22

Minimum Passing Marks are equivalent to Grade C

Major- Term End Theory Exam

Minor- Pre University Test

Sessional weightage – Attendance 50%, Three Class Tests/Assignments 50%

L- Lectures T- Tutorials P- Practical

BACHELOR OF ARTS HONOURS

Duration: 36 Months (3 Years) Eligibility: 12th Pass

Course Structure of Psychology (Hon's) 5th SEMESTER

Course Details				External Assesment		Internal Assesment				Credit Distribution			Allocated Credits
Course Code	Course Type	Course Title	Total Marks	Major		Minor		Sessional ***		L	T	P	Subject wise Distribution
				Max Marks	Min Marks	Max Marks	Min Marks	Max Marks	Min Marks				
Theory Group													
3HBSY505H	Core Course-9	Organizational Psychology	100	50	17	20	08	30	12	3	1	-	4
3HBSY506H	Core Course-10	Abnormal Psychology	100	50	17	20	08	30	12	3	1	-	4
3HBSY507H	Core Course-11	Educational Psychology	100	50	17	20	08	30	12	3	1	-	4
3HBSY508H	Discipline Specific Elective-1	Social Psychology	100	50	17	20	08	30	12	3	1	-	4
3HBSY509H	Discipline Specific Elective-2	Guidance & Counselling	100	50	17	20	08	30	12	3	1	-	4
Practical Group				Term End Practical Exam				Sessional					
3HBSY510H	Practical	Core Practical	150	75	25	-	-	75	25	-	-	6	6
3HBSY511H	Practical	DSE Practical	100	50	17	-	-	50	17	-	-	4	4
Skill Courses								Sessional					
***	Skill Enhancement	Skill Enhancement Elective Course-I	50	25	8	-	-	25	8	1	-	1	2
Grand Total			800							16	5	11	32

Minimum Passing Marks are equivalent to Grade C

L- Lectures T- Tutorials P- Practical

Major- Term End Theory / Practical Exam

Minor- Pre University Test

Sessional weightage – Attendance 50%, Three Class Tests/Assignments 50%

Skill Elective III – Any other course being offered in this semester as per the list given at the end of course structure.

BACHELOR OF ARTS HONOURS

Duration: 36 Months (3 Years) Eligibility: 12th Pass

Course Structure of Psychology (Hon's) 6th SEMESTER

Course Details				External Assesment		Internal Assesment				Credit Distribution			Allotted Credits
Course Code	Course Type	Course Title	Total Marks	Major		Minor		Sessional ***		L	T	P	Subject wise Distribution
				Max Marks	Min Marks	Max Marks	Min Marks	Max Marks	Min Marks				
Theory Group													
3HBSY606H	Core Course-12	Clinical Psychology	100	50	17	20	8	30	12	3	1	-	4
3HBSY607H	Core Course-13	Human Resource Management	100	50	17	20	8	30	12	3	1	-	4
3HBSY608H	Core Course-14	Emotional Intelligence	100	50	17	20	8	30	12	3	1	-	4
3HBSY609H	Discipline Specific Elective-3	Personality Theory	100	50	17	20	8	30	12	3	1	-	4
3HBSY610H	Discipline Specific Elective / Project/ Dessertation-4	Dessertation	50	25	8	-	-	25	8	-	2	-	2
Practical Group				Term End Practical Exam				Sessional					
3HBSY611H	Practical	Practical & Tour Report (Field Survey)	200	100	33	-	-	100	33	-	-	8	8
***	Project/Dessertation	Project & Viva Voce	100	50	17			50	17	-	-	4	4
Grand Total			750							12	6	12	30

Minimum Passing Marks are equivalent to Grade C

L- Lectures T- Tutorials P- Practical

Major- Term End Theory / Practical Exam

Minor- Pre University Test

Sessional weightage – Attendance 50%, Three Class Tests/Assignments 50%

Compulsory Project/Dessertation with choice in any Disciplinary specific elective. Compulsory one paper presentation certificate in related dicipline.

SKILL ENHANCEMENT ELECTIVE COURSES

Non-Technical			
Elective No.	Department/ Faculty Name		
	Faculty of Information Technology		
I	SCIT 201	Data Entry Operation	2(1+0+1)
II	SCIT 301	Multimedia	2(1+0+1)
III	SCIT 501	Web Designing with HTML	2(1+0+1)
IV	SCMIT 201	Web Development	2(1+0+1)
V	SCMIT 301	LINUX	2(1+0+1)
	Faculty of Management		
I	SMGT 201	Briefing and Presentation Skills	2(1+0+1)
II	SMGT 301	Resolving Conflicts and Negotiation Skills	2(1+0+1)
III	SMGT 802	Entrepreneurship Development	2(1+0+1)
	Faculty of Commerce		
I	SCOM 201	Tally ERP 9	2(1+0+1)
II	SCOM 302	Multimedia	2(1+0+1)
III	SCOM 803	Data Analyst	2(1+0+1)
	Faculty of Humanities		
I	SHBA 301	Pursuing Happiness	2(1+0+1)
II	SHBA302	Communication Skill and Personality Development	2(1+0+1)
III	SHMA301	Tourism in M.P	2(1+0+1)
	Faculty of Science		
I	SSBI 301	Mushroom Cultivation	2(1+0+1)
II	SSPH 301	House Hold Wiring	2(1+0+1)
III	SSPH 301	Basic Instrumentation	2(1+0+1)
IV	SSPH 301	DTP Operator	2(1+0+1)
V	SSCH 301	Graphic Designing	2(1+0+1)
	Faculty of Education		
I	SCBE 403	Understanding of ICTC (Information Communication Technology)	2(1+0+1)
II	SCPE 201	Yoga Education	2(1+0+1)

हिन्दी भाषा और संरचना

पाठ्यक्रम के उद्देश्य:

1. विद्यार्थियों में राष्ट्र प्रेम की भावना का विकास करना।
2. हिन्दी के समृद्ध साहित्य को नयी पीढ़ी तक पहुँचाना।
3. पत्र-लेखन, सार लेखन, भाव पल्लवन एवं साक्षात्कार के कौशल का विकास करना।
4. डायरी,संस्मरण, लेखन, पारिभाषिक, शब्दावली, तत्सम, तद्भव, देशज, विदेशी शब्दों इत्यादि के ज्ञान का परिमार्जन करना।

पाठ्यक्रम

इकाई-1

भारत वंदना) काव्य(जाग तुझको दूर जाना स्वतंत्रता पुकारती) काव्य(हम अनिकेतन) काव्य(भाषा की महत्ता और उसके विविध रूप भाषा-कौशल	सूर्यकांत त्रिपाठी निराला सुश्री महादेवी वर्मा जयशंकर प्रसाद बालकृष्ण शर्मा नवीन
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इकाई-2

करुणा) निबंध (समन्वय की प्रक्रिया) निबंध(बिच्छी बुआ) कहानी(अनुवाद हिन्दी की शब्द-संपदा परिभाषिक शब्दावली	आचार्य रामचन्द्र शुक्ल रामधारी सिंह दिनकर डॉ.लक्ष्मण विष्ट बटरोही परिभाषा प्रकारण महत्व विशेषताएं
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इकाई-3

विलायत पहुंच ही गया) आत्मकथांश (अफसर (व्यंग्य) तीर्थयात्रा) कहानी(मकड़ी का जाला) व्यंग्य(वाक्य- संरचना :तत्समए तद्भव देशज विदेशी	महात्मा गांधी शरद जोशी डॉ.मिथिलेश कुमार मिश्र डॉ.रामप्रकाश सक्सेना
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इकाई-4

अप्प दीपो भव) वक्तृत्व कला(भारत का सामाजिक व्यक्तित्व) प्रस्तावना (पत्र मैसूर के महाराजा को) पत्र-लेखन (बनी रहेंगी किताबें) आलेख(पत्र-लेखन:महत्व और उसके विविध रूप सड़क पर दौड़ते ईहा मृग) निबंध	(स्वामी श्रद्धानंद जवाहरलाल नेहरू स्वामी विवेकानंद डॉ.सुनीता रानी घोष डॉ.श्यामसुन्दर दुबे
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इकाई-5

योग की शक्ति) डायरी	(डॉ.हरिवंश राय बच्चन
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कोश के अखाड़े में कोई पहलवान नहीं उतरता)साक्षात्कार (– भाषाविद् डॉ. हरिदेव
बाहरी से प्रो. त्रिभुवननाथ शुक्ल
नीग्रो सैनिक से भेंट) यात्रा-संस्मरण(डॉ .देवेन्द्र सत्यार्थी
यदि बा न होती तो शायद गांधी को यह ऊँचाई न मिलती) साक्षात्कार (कथाकार.
गिरिराज किशोर से सत्येन्द्र शर्मा
सार- लेखनए भाव-पल्लवन साक्षात्कार और कौशल

अपेक्षित परिणाम:

1. विद्यार्थी भारत भूमि से प्रेम व स्नेह के भावों को बढ़ा सकेंगे।
2. विद्यार्थियों की हिन्दी की शब्द संपदा में वृद्धि होगी।
3. पत्र-लेखन ,सार लेखन, भाव पल्लवन साक्षात्कार के कौशल का विकास होगा।
4. डायरी एवं संस्मरण लेखन विद्या का परिमार्जन होगा।
5. हिन्दी के समृद्ध साहित्य कोश से लाभान्वित होंगे।

Chairperson
(Board of Studies)

Dean
(Academic Council)

(Registrar)
Seal

BASIC COMPUTER & INFORMATION TECHNOLOGY-I

COURSE OBJECTIVE:-

To educate students to analyze, design, integrate & manage information systems using information technology.

Syllabus:

UNIT – I Introduction to computer organization History of development of Computer system concepts. Characteristics, Capability and limitations.

Generation of computer. Types of PC's Desktop. Laptop, Notebook. Workstation & their Characteristics.

इकाई – 1 कम्प्यूटर ऑर्गनाइजेशन का परिचय कम्प्यूटर का इतिहास, कम्प्यूटर सिस्टम विचारधारा, विशेषताएं, योग्यता एवं सीमाएं, कम्प्यूटर की पीढ़ियां, पी.सी. के प्रकार, डेस्कटॉप के प्रकार, लेपटॉप के प्रकार, नोटबुक, वर्क स्टेशन आदि की विशेषताएं।

UNIT – II Introduction to computer organization Basic components of a computer system Control Unit, ALU, Input / Output function and Characteristics, memory RAM, ROM, EPROM, PROM.

इकाई – 2 कम्प्यूटर ऑर्गनाइजेशन का परिचय कम्प्यूटर सिस्टम के आधार उपकरण, कंट्रोल युनिट, ए.एल.यू. इनपुट/आउटपुट फंक्शन और विशेषताएं, मेमोरी रेम, रोम, इपी रोम, पी रोम, और अन्य प्रकार की मेमोरी।

UNIT – III Input & output devices Input Devices : Keyboard, Mouse, Trackball. Joystick, Digitizing tablet, Scanners, Digital Camera, MICR, OCR, OMR, Bar-code Reader, Voice Recognition, Light pen, Touch Screen.

Output Devices: Monitors Characteristics and types of monitor, Video Standard VGA, SVGA, XGA,

LCD Screen etc. Printer, Daisy wheel, Dot Matrix, Inkjet, Laser, Line Printer. Plotter, Sound Card and Speakers.

इकाई – 3 इनपुट तथा आउटपुट डिवाइसेस **इनपुट डिवाइस:** कीबोर्ड, माउस, ट्रेकबॉल, जॉयस्टिक, डिजिटल डिवाइसिंग टेबलेट, स्कैनर्स, डिजिटल केमरा, एमआईसीआर, ओसीआर, ओएमआर, बार कोड रीडर, आवाज को पहचानने वाला, लाइटपेन, टच स्क्रीन।

इनपुट डिवाइस: मॉनीटर की विशेषताएं एवं मॉनीटर के प्रकार, वीडियो स्टैंडर्ड VGA, SVGA, XGA, LCD स्क्रीन आदि, प्रिंटर, डेजी व्हील, डॉट मैट्रिक्स, इंकजेट, लेजर, लाईन प्रिंटर, प्लॉटर, साउंड कार्ड्स एवं स्पीकर्स।

UNIT – IV Storage Devices Storage fundamental primary Vs Secondary. Various Storage Devices magnetic Tape. Cartridge Tape, Data Drives, Hard Drives, Floppy Disks, CD, VCD, CD-R, CD-RW, Zip Drive, DVD, DVD-RW.

इकाई – 4 स्टोरेज डिवाइसेस स्टोरेज फंडामेंटल्स प्रईमेरी विरुद्ध भिन्न स्टोरेज डिवाइजेस मेग्नेटिक टेप, कार्टरेज टेप, डाआ ड्राईव्स, हार्ड डिस्क ड्राईव्स फ्लोपी डिस्कस, सी.डी., वी.सी.डी., सी.डी.-आर.सी.डी- आर. डब्ल्यू जीप ड्राईव, डी.वी.डी., डी.वी.डी., – आर. डब्ल्यू।

UNIT – V Operating System Introduction to operating systems, its functioning and types. Basic commands of dos & Windows operating System.

इकाई – 5 ऑपरेटिंग सिस्टम का परिचय ऑपरेटिंग सिस्टम का परिचय, उसके लक्षण एवं प्रकार, डॉस एवं विन्डोज का मूल कमांड।

PRACTICALS:-

DOS:

- DOS commands: Internal & External Commands.
- Special batch file: Autoexec, Bar Hard disk setup.

Windows 98:

- Desktop setting: New folder, rename bin operation, briefcase, and function. Control panel utility.
- Display properties: Screen saver, background settings.

MS Word:

- Creating file; save, save as HTML, Save as Text, Template, RTF Format.
- Page setup utility: Margin settings, paper size setting, paper source, layout.
- Editing: Cut, past special, undo, redo, find, replace, go to etc.
- View file: page layout, Normal Outline, master document, ruler header, footer, footline, full screen.
- Insert: break, page number, symbol, date & time, auto text, caption file, object, hyperlink, picture etc.
- Format: font, paragraph, bullets & numbering, border & shading, change case, columns.
- Table: Draw label, insert table, cell handling, table auto format, sort formula.

COURSE OUTCOME:-

Student will be able to use computer system easily and they will get knowledge about how to use different type of operating system.

Foundations of Psychology

COURSE OBJECTIVE:-

Unit 1: Introduction:

- (a) What is psychology?
- (b) Methods of psychology
- (c) Subfields of psychology
- (d) Psychology in modern India.

Unit 2 : Perception:

- (a) Perceptual processing.
- (b) Role of attention in perception
- (c) Perceptual organization
- (d) Perceptual sets
- (e) Perceptual constancies
- (f) Depth perception,
- (g) Distance and movement
- (h) Illusions.

Unit 3 : Learning and Motivation:

- (a) Learning concept.
- (b) Theories of learning.
 - * Thorndike.
 - * Pavlov.
 - * Tolman.
- (c) Motivation: Concept and types.
- (d) Role of motivation in learning.

- (f) Motivational conflicts

Unit 4: Memory

- (a) Concept
- (b) Type of memory
- (c) Difference between LTM and STM
- (d) Forgetting: Nature and Causes.

Readings List :

Baron, R. and Misra, G. (2013). Psychology. New Delhi: Pearson.

Chadha, N.K. and Seth, S. (2014). The Psychological Realm: An Introduction.
New
Delhi. Pinnacle Learning,

Ciccarelli, S. K. and Meyer, G. E. (2010). Psychology- New Delhi Pearson Education.

Passer, M.W. and Smith, R.E. (2010). Psychology: The science of mind and
behaviour
New Delhi: Tata McGraw-Hill.

Md. Suleman (2012) : Adhunic samanya Manougyan. Patna: Motilal Banarsidas. Sing,

A. K (2012). Adhunic samanya monavigyan. Patna: Motilal Banaridas.

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Statistical Methods for Psychological Research

Unit 1 : Introduction:

- a. What is psychological research?
- b. Relevance of statistics in psychological research.
- c. Descriptive and inferential statistics.
- d. Level of measurement.

Unit 2: Graphic representation of frequency distributions

- a. The Histogram.
- b. The Frequency Polygon.
- c. The Cumulative frequency Curve.

Unit 3: Central Tendency:

- a. The Mean.
- b. The Median.
- c. The Mode.
- d. Calculation of mean, median, mode.

Unit 4: Measurement of Variability:

- a. The range.
- b. Deviation measures.
- c. Properties of the Standard Deviation.
- f. Calculation of SD.

Readings

List :

Garrett, H.E. (2010). Statistics in Psychology and Education. New Delhi: Surjeet

Publication.

Hussain, Shamshad (2010). Statistics in Psychology Patna: Motilal Banarsidas.

Suleiman, Md. (2012). Shikha and Manovigyan me shankhiki. Patna: Motilal

Banarsidas. Singh, A.K. (2012). Shiksha aum Manovigyan Me Shankhiki. Patna:

Motilal Banarsidas.



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Practical – I

1. Sensory-Motor Learning:

Effect of practice on sensory-motor learning.

- (a) Bi-lateral transfer. (Positive transfer)
- (b) Habit-interference (negative transfer)

2. Verbal Learning:

Memorising non-sense syllable by the methods of:

- (a) Simple reproduction.
- (b) Serial reproduction.

Reading List

Mohsin, S.M. (1982). Experiments in psychology.

Sulaiman, M. (1996). Manovigyanik prayog aur parikshan.

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POLITICAL SCIENCE -I

COURSE OBJECTIVE:-

- To prepare our students with better understanding of Political Science and its significance
- To provide a better understanding to our students of `Rights and Powers`.

Syllabus:

- UNIT –I** Political science – Definition nature and scope. Nature and significance of Political Theory. Methods: Traditional and Modern: Relations with other social sciences: Sociology, history, economics, psychology and geography.
- UNIT –II** Power and Authority, State – Origin, Development and Elements. State: Dominant perspectives – Sovereignty; Pluralistic criticism; Citizenship
- UNIT –III** Rights: Theories of Rights, Specific Rights, Rights and Duties; Liberty, Equality and justice. Democracy: Meaning, Types and Theories, Theories of Representation, Development and Welfare state.
- UNIT –IV** Legislature, Executive and Judiciary. Theory of Separation of Powers. Constitution: Meaning and types.
- UNIT –V** Types of Government: Dictatorship, Parliamentary and Presidential. UNIT ary and Federal, Party System, Pressure groups: Feminism.

COURSE OUTCOMES:

- Students will be able for a better understanding about the nature of political science, powers, authority, rights and duties.
- Students will be responsible citizens of Indian political system and accountable for their deeds.

Text. Books-

- | | | |
|------------------------------|-------------|---------------------|
| • Political Science House. | D.S. Tiwari | Ramesh Publishing |
| • भारत में राजनीति पब्लिकेशन | रजनी कोठारी | ओरियन्ट ब्लैक स्वान |

Books Recommended

- डॉ. बी.एल. फड़िया– राजनीति विज्ञान कैलाश पुस्तक सदन,भोपाल
- डॉ. कुलदीप फड़िया –राजनीति विज्ञान कैलाश पुस्तक सदन,भोपाल
- डॉ.पुखराज जैन राजनीति विज्ञान साहित्य भवन आगरा

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HISTORY -I

Course Objectives:-

- Students Know about the development of rock art and Harapan civilization.
- Students know about religious movements.
- Make sharp about historical development.

SYLLABUS

- UNIT-I** History its concept, nature, scope and significance Survey of sources, land Environment and people. Indian Pre History age, Paleolithic culture-traditions and geographical distribution. Mesolithic culture, Distribution, Cultural development with special Reference Books Books Books to Rock Art.
- UNIT-II** Saraswati/Sindhu Civilization (harapan Civilization)-origin, extent, & decline, Saraswati/ Sindhu Civilization- Social, Economic & Cultural life, Science & Technology. Vedic Culture- Society, Polity, economy, culture and religion, Iron age – culture in India. Vedic Cultural- Social Condition-Varna, Jati, Occupational categories marriage, sixteen sansakars and four purusharthas.
- UNIT-III** Sixteenth Mahajanpad, Rise of new religious movements in North India. Buddhism and Jainism - its principles and rise and fall, The Mauryan Empire-Administration and economy, Ashoka's "Dhamma" Mauryan art and architecture. Post Mauryan Period: Sungas, Kshatrapas. Sathavahanas and Kushanas - Political social, economic and cultural condition.
- UNIT-IV** Gupta Empire - Political, social, economic and cultural life. Gupta Time (Upto 1200 A.D.): Society and culture. Important dynasties of the north: Social, Economy and Cultural conditions during Gurjar Pritihar, Kalchuries, Chandelas, and Permaras age.
- UNIT-V** Important dynasties of south: Cheras, cholas and Pallavas, chalukya, dynasty - social, and economical and Cultural life. Sangam Age India's relations with neighbour relation with East Asian countries and Srilanka , Invasion and their impacts of Arab-Mohammad bin Qasim Gazani - Mohammad Gazanani Ghori - Mohammad Ghori.

COURSE OUTCOMES:-

- Students should be able to take Knowledge about historical development.
- They should know about civilization.
- Student Will Be Able For Various Social Activities.

TEXT BOOKS-

1.प्राचीन भारत का इतिहास—		मध्यप्रदेश हिन्दी अकादमी ।
2.प्राचीन भारत—	रोमीला थापर	राजकमल प्रकाशन
3.प्राचीन भारत का इतिहास— दिल्ली ।	बी.डी. महाजन	एस.चान्द प्रकाशन नई
4.अदभुत भारत—	बाशम	शिवलाल अग्रवाल एन्ड कंपनी
5.प्राचीन भारत का इतिहास	डॉ. संजीव जैन	कैलाश पुस्तक सदन

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हिन्दी साहित्य / प्राचीन एवं मध्यकालीन काव्य

पाठ्यक्रम उद्देश्य

- विद्यार्थियों को हिन्दी के महान रचनाकारों की रचनाओं से अवगत करना ।
- भक्तिकाल की जानकारी देना ।
- साहित्य समीक्षा किस प्रकार की जाए छात्रों को जानकारी देना ।
- कबीर ,सूरदास ,तुलसीदास ,बिहारी , घनानन्द,भूषण इत्यादि कवियों की रचनाओं की समीक्षा ।
- भक्तिकालीन कवियों की कालजयी रचनाओं को युवापीढ़ी तक पहुँचाना ।

पाठ्यक्रम

- इकाई—1 कबीर, सूरदास,तुलसीदास, बिहारी, घनानन्द, भूषण (निर्धारित अंशों से व्याख्या) ।
इकाई—2 भक्तिकाल एवं रीतिकाल की पृष्ठभूमि, प्रमुख प्रवृत्तियाँ, धाराएँ एवं विशेषताएँ ।
इकाई—3 कबीर, सूरदास और तुलसी के निर्धारित साहित्य की समीक्षा ।
इकाई—4 बिहारी, घनानन्द और भूषण के निर्धारित साहित्य की समीक्षा ।
इकाई—5 द्रुत पाठ के कवि—अमीर खुसरों, विद्यापति, जायसी, मीरा, रसखान, केशव,
पद्माकर का द्रुतपाठ ।

नोट— द्रुत पाठ के कवियों पर लघु उत्तरीय प्रश्न पूछे जायेंगे ।

पाठ्यांश—

1. **कबीरदास** — (सं० कान्ति कुमार)
गुरुदेव को अंग, बिरह को अंग, ग्यान बिरह को अंग, सुमिरन को अंग
प्रत्येक से प्रारंभिक 5—5 दोहे एवं प्रारंभिक 5 पद
2. **सूरदास**—(सं० डॉ. धीरेन्द्र वर्मा)
विभिन्न प्रसंगों से कुल 15 पद—उद्धव संदेश से पद कम 9, 10, 15, 21, 22, 26 ,
27, 29, 52, 53, 62, 82, 95, 101, 120
3. **तुलसीदास** — विनय पत्रिका एवं कवितावली से प्रारंभिक 5—5 पद, अयोध्या कांड
(रामचरितमानस) दोहा क्रमांक 117 से 121 तक
4. **बिहारी** — (बिहारी रत्नाकर—जगन्नाथ दास रत्नाकर) चयनित 20 दोहे (भक्ति, नीति,
प्रकृति, श्रृंगार, विरह के 5—5 दोहे) दोहा संख्या — 1, 5, 6, 7, 8, 11, 14, 16, 18,
19, 21, 25, 28, 31, 32, 35, 37, 38, 41, 51 त्र कुल 20 दोहे
5. **घनानन्द**— सं० डॉ० रामचन्द्र तिवारी विश्वविद्यालय प्रकाशन, वाराणसी, (15 संवैये) 2,
3, 4, 6, 8, 9, 10, 11, 12, 14, 15, 17, 19, 20, 22 त्र कुल 15 पद
6. **भूषण**—चयनित 15 कवित्त
वन्दना — 1,2
शिवाजी प्रशस्ति— 9, 10, 11, 12, 15, 17, 20
छत्रसाल प्रशस्ति — 22, 23, 26, 32, 34

द्वुत ढरठ-

- (1) अढीर खुसरु
- (2) वलदुधरडतल
- (3) ऑरडसी
- (4) डीरर
- (5) रसरखरन
- (6) केशव
- (7) डदडरकर

अडेशुकुत डरररनरड

1. वलदुधररुथु डकुतकरल की डृषुठडुडुडु इतलरररस वलकरस से डरररकलत हुु सरकुगुं ।
2. वलदुधररुथुडुडु डुं सडुडुकरषर व वलशुलेशुण के कुशल कर वलकरस हुुगु ।
3. वलदुधररुथु अढीर खुसरु ,डीरर,रसरखरन केशव इतुडुधररुथु डकुतकरलीन कवलडुडु की डृषुठ डुडुडु, रकनररुं इतुडुधररुथु से अवगत हुु सरकुगुं ।
4. वलदुधररुथु कडुडुडु,तुलसीदरस डलरररी घनरनंद,डुडुषुण इतुडुधररुथु के डकुत सरररुतुडु कुु ऑरन व सडुडुऑ सरकुगुं ।

Text Books-

1. डुररकुीन करवुडु डरषर की डुरवृतुतलडुडु डुं. शैलुनुदुर उडरधुडुडु – डररतीडु सरररुतुडु डुरकरशन, दललुली ।
2. हुलनुदी सरररुतुडु कर इतलरररस- आकररुडु ररडकुनुदुर शुकुल
3. रीतल करवुडु की डुडुडुकरषर- डुं. नरगुनुदुर
4. कवुडुडु –हुऑररी डुरसरद दुवलुवेदी
5. ऑरडसी –वलऑडुडुवेदु नररररुडुण सररुही
6. डरररकवलु सुूरदरस- नंददुलररे डरऑडुडुडुडु
7. लुकवलुदी तुलसीदरस –वलशुवनरथ तुरलडरठी
8. डकुतलकरवुडु अरुडु डकुतल अंदुलन-शलवकुडुडुडु डलशुर
9. डलरररी- वलशुवनरथ डुरसरद डलशुर
10. घनरनंद डुरनुथरवलुली- वलशुवनरथ डुरसरद डलशुर

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ENGLISH LITERATURE PAPER: POETRY

Course Objectives:

1. Students can learn vast ancient history of English Literature.
2. Students also learn about different writers and poets.

Syllabus:

UNIT-I Annotations-From Unit II to V **Forms of poetry:** The Sonnet, Elegy, Ode, Epic, Ballad, Lyric, The Dramatic Monologue, Allegory

UNIT- II William Shakespeare-

From Fairest Creatures
The Little Love-God, True Love,
Shall I Compare Thee to a summer's Day
John Milton –
On His Blindness
Of Man's First Disobedience (Paradise Lost, Book-I, Lines 1 to 26).

UNIT- III John Donne-

Sweetest Love I Do Not Go
This is May Play's Last Scene
John Dryden – The Portrait of Shadwell
Alexander Pope – Ode to Solitude

UNIT- IV Thomas Gray- Elegy Written in a Country Churchyard

William Collins – Ode to Evening
Oliver goldsmith – Portrait of the Village School-master (Extract from the Deserted Village)

UNIT- V William Blake – Tyger, Tyger, Burning Bright

B.B. Shelley – To a Skylark
John Keats – Ode to a Nightingale
Edwin Arnold – Light of Asia (An extract from Book-III).

COURSE OUTCOMES:-

- Students will get to learn about literary writing of various poets .

Text. Books:

- | | | | |
|----|---|-------------|---------|
| 1. | The complete works of shakespeare's publication | shakespeare | Penguin |
| 2. | John Milton- Lost paradise- Book 1- publication | Dr. S.Sen. | Unique |
| 3. | A Glossary of Literary Terms publication | M.H.Abrams | Unique |

Reference Books-

- | | | | |
|----|--|---------------------------------|---|
| 4. | Five Centuries of Poetry
Macmillan
India
td. | C.N. Ramchandran & Radhe Achar, | L |
| 5. | Strings of Gold.
Macmillan
India
td. | Jasbir Jain. | L |
| 6. | An Anthology of Commonwealth Poetry.
Laxmi
Publications
(India Pvt. Ltd.) | C.D. Narasimiah | |
| 7. | An Introduction to the Study of English Literature -
Laxmi
Publications | B. Prasad | |

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ECONOMICS-I

COURSE OBJECTIVES:-

1. To provide the knowledge about to understand Micro economics problem.
2. Enabling students analyzing Production issues and finding solutions to complex economic problems and it even enables them to take correct economic decisions.
3. They will learn the various aspects of demand theory, theory of production, price and output determination and the choice under uncertainty and asymmetric information.

SYLLABUS

Unit -I Introduction to Micro Economics-Definition, Evolution, Scope & Nature of economics, Methods of Economic Analysis - Inductive & Deductive – Logic, Merits & Demerits. Basic Concept – Law of Demand and Supply.

Unit -II Utility analysis– Cardinal and Ordinal Approaches, Elasticity of Demand – Price, Income & Cross Elasticity, Indifference Curve Analysis – Meaning, Characteristics, Consumer Equilibrium, Consumer Surplus.

Unit -III Production – Laws of Production, Law of Variable Proportion, Return to Scale, Economies of Scale, Iso- Quants – Meaning and Characteristics, Concepts of Cost and Revenue – Total, Marginal & Average.

Unit -IV Market – Concept and Classification. Perfect Competition – Characteristics, Price and Output Determination for Firm and Industries. Monopoly – Characteristics, Price and Output Determination. Monopolistic Competition - Characteristics, Price and Output Determination.

Unit -V Factor Pricing - Theory of Marginal Productivity of Distribution, Classical and Modern Theories of Wages, Rent, Interest and Profit. Keynesian Theory of Interest.

COURSE OUTCOMES:-

- Students will be able to Understand Micro economics problem.
- Students will be able to understand Production issues and finding solutions to complex economic problems and it even enables them to take correct economic decisions.
- They know about various aspects of demand theory, theory of production, price and output determination and the choice under uncertainty and asymmetric information.

Text Books-

1. ADVANCE ECONOMIC THEORY	AHUJA H.L.	S. CHAND PUBLICATION.
2. MICRO ECONOMICS	SETH M.L	LAXMI NARAYAN PUBLICATION.
3. MICRO ECONOMICS	JHINGAN M.L.	VRINDA PUBLICATION
4. PRINCIPAL OF ECONOMICS	D.M. MITHANI	HIMALAYA PUBLISHING HOUSE.
5. अर्थशास्त्र	पंत जे.सी. एवं अग्रवाल	साहित्य भवन पब्लिकेशन

Reference Books:

6. अर्थशास्त्रसिन्हा	वी.सी. तथा सिन्हा पुष्पा	साहित्य भवन पब्लिकेशन।
7. अर्थशास्त्र	सेठ एम.एल.माइक्रो	लक्ष्मी नारायण पब्लिकेशन
8. अर्थशास्त्र	महेश्वरी पी.डी. तथा गुप्ता शीलचन्द्र	साहित्य भवन पब्लिकेशन।
9. उच्च अर्थिक विश्लेषण	अहुजा एम.एल.	एस.चांद पब्लिकेशन।
10. वृष्टि अर्थशास्त्र	झिंगन एम.एल.	वृंदा पब्लिकेशन।

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SOCIOLOGY-I

COURSE OBJECTIVES:-

- To developed the conceptual freme works about basic concept of Sociology.
- To Provid knowledge of social relation, society about and social change.
- To know about the knowledge of applied sociology.

Syllabus:

- UNIT-I** Nature of Sociology, Meaning of Sociology, Sociological Perspective, Sociology and Social Sciences, The scientific and humanistic orientations to sociological study.
- UNIT –II** Society, Comm UNIT y, Institutions, Associations, Group, Social structure, Status-Role, Family and Kinship, Religion, Education, Politics
- UNIT-III** Society,Culture, Sociolization- Relation between individual and
society Sociolization social Control, Values and Norms Social Stratification and
mobility- Meaning, forms and theories.
- UNIT-IV** Social Change-Meaning and type, Evolution and Developmen, progress and
revolution factors of social change and theories.
- UNIT –V** Introduction to Applied Sociology, Sociology and social problems-Sociology and
social policy and action, Sociology and Development, Sociology and
Professions

COURSE OUTCOMES:

- Students should learn the besic social concepts of society and understand the Applied Sociology.
- Student should be able to understand the concept of sociology .
- Student should be able to understand the social relation, society and social change.
- Student should be able to Knowledge about applied sociology.

Text Books:

- | | | |
|--------------------------|-----------------------|-----------------------------------|
| • Sociology
Allahabad | Dr. Singh B.R. | Central Law Agency |
| • Indian Society
Agra | Dr. Sharma D.D. Gupta | Sahitya Bhawan Publication |
| • समाजशास्त्र का परिचय, | सिंह: आर जी | म.प्र. हिन्दी ग्रंथ अकादमी,भोपाल। |
| • समाजशास्त्र का परिचय | महाजन धर्म वीर | विवेक प्रकाशन नई दिल्ली। |
| • यूनिफाइड समाजशास्त्र— | बघेल डी.एस. | कैलाश पुस्तक सदन भोपाल। |
| • समाजशास्त्र | अग्रवाल जी.के. | साहित्य भवन आगरा। |

Reference Books-

- | | | |
|---|---------------------------|------------------------------|
| • Sociology
Publicshers | Lundberg G.A. | Harper & Raw
New Yark |
| • Sociology | Giddens A and Sutton P.W. | Polity Press
Cambridge UK |
| • Introducation to Sociology
Company | Giddens A | W. W. Norton & |
| • Introducation to Sociology
Delhi | George Ritzer | SAGE Publication
New |
| • समाज शास्त्र एक परिचय | ठाकुर नवेंदु | सेंट्रल लॉ पब्लिकेशन। |
| • समाजशास्त्र | बॉटोमोर टी.बी. | भारतीय संस्करण
मुम्बई। |

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ENGLISH LANGUAGE AND INDIAN CULTURE

COURSE OBJECTIVES:

- To Study the basic concept and Language Skills of English Language.
- Comprehensive study of different kinds of vocabulary in English Language.
- To Study the different era in every story and moods in poems.

SYLLABUS:

UNIT – I

1. Amalkanti: Nirendranath Chakrabarti
2. Sita: Toru Dutt
3. Tryst with Destiny: Jawaharlala Nehru
4. Delhi in 1857: Mirza Ghalib
5. Preface to the Mahabharata: C. Rajagopalachari
6. Where the Mind is Without Fear: Rabindranath Tagore
7. A Song of Kabir: Translated by Tagore
8. Satyagraha: M.K. Gandhi
9. Toasted English: R.K. Narayan
10. The Portrait of a Lady: Khushwant Singh
11. Discovering Babasaheb: Ashok Mahadevan

UNIT – II Comprehension

UNIT – III Composition and Paragraph Writing (Based on expansion of an idea).

UNIT – IV Basic Language Skills : Vocabulary – Synonyms, Antonyms, Word Formation, Prefixes and Suffixes, Words likely to be confused and Misused, Words similar in Meaning or Form, Distinction between Similar Expressions, Speech Skill.

UNIT – V Basic Language Skills : Grammar and usage – The Tense Forms, Propositions, Determiners and Countable/Uncountable Nouns, Verb, Articles, Adverbs.

COURSE OUTCOMES:

1. Students will be able to understand the basic concept and Language Skills of English Language.
2. Students will be able to understand the different use of vocabulary in their sentences.
3. Students will be able to understand the varieties of stories on different issues and on different format.

Text Books:

- English Language and Indian culture
NayeerPublisherMadhay
Pradesh Hindi
Granth
al. Academy,Bhop
- English Grammar and Composition
Wren & Martin S.CHAND &
COMPANY New Delhi
LTD.

Reference Books:

- Junior English Grammar Lucent
Sharma R.K. Publication Patna.
- A Senior English Grammar and composition
Aggarwala N.K. Goyal Prakashan
New Delhi. Delhi.
- A comprehensive Approach to English Grammar
Shrivastava Avinash Pratap
Indra Publishing
House BPL
- Essentials of English Grammar
Raymond Murphy Cambridge
University pr
ess
- Learner's English Grammar and Composition
N.D.V.Prasada Rao S.Chand &
Company Lt
d. New Delhi.

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FUNDAMENTALS OF ENTREPRENEURSHIP

COURSE OBJECTIVE:

Understanding basic concepts of entrepreneurship and key steps in the elaboration of business ideas, Developing personal creativity and entrepreneurial initiative.

Syllabus:

- UNIT – I** Entrepreneurship-Definition, Characteristics and importance, Types and functions of an entrepreneur, merits of a good entrepreneur motivational factors of entrepreneurship.
- UNIT – II** Motivation to achieve targets and establishment of ideas. Setting targets and facing challenges. Resolving problems and creativity. Sequenced planning and guiding capacity, Development of self confidence. Communication skills, Capacity to influence, leadership.
- UNIT– III** Project Report- Evaluation of selected process. Detailed project report - Preparation of main part of project report pointing out necessary and viability. Selecting the form of Organization: Meaning and characteristics of sole Proprietorship, Partnership and cooperative committees, elements affecting selection of a form of an organization. Economic management -Role of banks and financial institutions banking, financial plans, working capital-evaluation and management, Cost and Price determination, Calculation of Profits, keeping of accounts.
- UNIT– IV** Production management - Methods of purchase. Management of movable assets/goods. Quality management. Employee management. Packing. Marketing management Sales and the art of selling. Understanding the market and market policy. Consumer management. Time management.
- UNIT - V** Role of regulatory institutions - district industry centre, pollution control board, food and drug administration, special study of electricity development and municipal corporation. Role of development organizations, khadi & village Commission/ Board, State Finance Corporation, scheduled banks, MP Women's Economics Development Corporation. Self-employment-oriented schemes, Prime Minister's Employment schemes, Golden Jubilee Urban environment scheme, Rani Durgavati Self-Employment scheme, Pt. Deendayal Self-employment scheme. Various grant schemes - Cost-of-Capital grant, interest grant, exemption from entry tax, project report, reimbursement grant, etc. Special incentives for women entrepreneurs, prospects & possibilities. Schemes of Tribal Finance Development Corporation, schemes of Antyavasai Corporation, schemes of Backward Class and Minorities Finance Development Corporation.

COURSE OUTCOME:-

Understanding basic concepts in the area of entrepreneurship, understanding the stages of the entrepreneurial process, adopting of the key steps in the elaboration of business ideas, Developing personal creativity and entrepreneurial initiative.

Reference Books

- 1.Fundamental of Entrepreneurship : Sangram Kesari Mohanty (PHI Publications)
- 2.Udhyamita Vikas : U.C Gupta (Kailash Prakashan)
- 3.Entrepreneurship Dvelopment : D. Acharya (Himalya Publication House)

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Biopsychology

Unit I : Introduction to biopsychology

- (a) Nature. (b) Scope. (c) Methods. (d) Ethics.

Unit 2: The functioning brain:

- (a) Structure.
- (b) Functions of neurons.
- (c) Neural conduction.
- (d) Synaptic transmission.
- (e) Organization of nervous systems.

Unit 3. Behavioral regulations:

- (a) Biological basis of learning and memory.
- (b) Functional abnormalities of neurotransmitter.
- (c) Dopamine and serotonin hypothesis.
- (d) Neuroendocrine system and development of brain behavior.

Unit 4. Neuroplasticity and rehabilitation:

- (a) Plasticity of the adult brain.
- (b) Neuroplastic responses to nervous system, damages (neural degeneration, neural regeneration, neural reorganization, and recovery of function).

Reading List

Breedlove, S. M., Rosenzweig, M. R. and Watson, N. V. (2007) Biological Psychology: An introduction to behavioral, cognitive, and clinical neuroscience, (5th Edition). Sunderland, Massachuset.

Carlson, N. R. (2009) Foundations of Physiology, (6th Edition). New Delhi: Pearson

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Pinel, J. P. (2011) Biopsychology (8th Edition). New Delhi. Pearson

Education. Singh, A.K. (2014). Neuro-psychology. Patna: Motilal Banarsidas.

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Educational Psychology - I

Unit 1: Educational Psychology.

- (a) Concept.
- (b) Aims.
- (c) Scope.
- (d) Significance.

Unit 2: Education for special children.

- (a) Concept.
- (b) Adjustment.
- (c) Education of mentally retarded children.

Unit 3: Educational technology and programmed learning.

- (a) Meaning.
- (b) Important.
- (c) Nature of programmed learning.
- (d) Skinner view points of programmed learning.

Unit 4: Class room Management.

- (a) Ecology of Classroom.
- (b) Social psychology of classroom.
- (c) Discipline.
- (d) Communication.

Reading List

Divesta and Thompson (1985). Educational Psychology. New York: Appleton-Centry.

Fraudsem, AN (1961). Educational Psychology. New York Mc Graw Hill.

Lindgren, H. (1976). Educational Psychology in the Classroom. Hong Kong : John Willey.

Rao, S. Narayan (2002). Educational Psychology. New Delhi: New Age International (P) Limited Publishers.

S. S. Chauhan (1984). Advanced Educational Psychology. New Delhi: Vikas Publishing House Pvt. Ltd.

Skinner, CE (2002) Educational Psychology. New Delhi: Prentice Hall of India Ltd.

Suleman, M. and Sinha, R.K. (2005). Uchchtar Shiksha Manovigyan. Patna; Motilal Banarsidas. (In Hindi).

Singh, AK (2007). Shiksha Manovigyan. Patna: Bharti Bhawan. (In Hindi)

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Practical

Test of Intelligence

1. Alexander's test Battery of intelligence (Pass Along, koh's Block Design, Cube Construction.)
2. Mohsin's General Intelligence Test.
3. Jalota's test of Intelligence.
4. Raven Progressive Matrices.

Reading List:

Sinha, R.R.P (2001). Manovigyan me prayog, Parikchan aur Snakhiyeki.

Sulaiman, M (1999). Manovigyan Prayog aur parikcahn. Patna: Motilal

Banarsidas. Anastasi A. (1988). Psychological Testing .New York: McMillan.

COURSE CODE:3HBPS202H

POLITICAL SCIENCE-II

COURSE OBJECTIVES:-

- To prepare our students with Indian constitution and its problems.
- To provide a better understanding our students with Loksabha, Rajyasabha and Election Commission.

Syllabus:

UNIT - I Brief History of Indian National Movement. The Making of India's constitution and its sources. Preamble of Indian Constitution, Basic Features of Indian Constitution.

UNIT-II Fundamental rights and duties. Directive principles of State policy.
Union Executive: President, Cabinet and Prime Minister.

UNIT -III Union Parliament : Loksabha, RajyaSabha, Supreme Court; Centre –State Relations; Election Commission.

UNIT-IV The State Government Executive Governor, Council of Ministers and the Chief Minister, State Legislature : Legislative Assembly and Legislative Council.

UNIT-V Political Parties : National and Regional Parties. Major issues in Indian Politics– Caste, Religion, Languages, Region, Poverty – Alleviation and Electoral Reforms.

COURSE OUTCOMES:-

- Students will be able for a better understanding about of Loksabha,Rajasabha. Students should become a good citizen of country
- Students will have a better understanding of elections , multi party system and electoral reforms.

Text. Books-

- **Indian government and Politics** **Peu Ghosh** **PHI Learning Pvt. Ltd.**
- भारतीय शासन एवं राजनीति **बी.एस. शर्मा** **S.R. Scientific Publication**

Books Recommended

- डॉ. बी.एल. फड़िया– राजनीति विज्ञान कैलाश पुस्तक सदन,भोपाल
 - डॉ. कुलदीप फड़िया –राजनीति विज्ञान कैलाश पुस्तक सदन,भोपाल
 - डॉ.पुखराज जैन राजनीति विज्ञान साहित्य भवन
 - आगरा
-

HISTORY-II

COURSE OBJECTIVES:-

- Students make sure about modern era –Renaissance.
- Make sure them about Glories and Economic revolution.
- Give them Knowledge about Napoleon rise and fall and American war.

SYLLABUS

- UNIT-I** The rise of modern era-Renaissance. Decline of Feudalism. Revolution movement-Rise of the absolute state-Spain, France and Britain.
- UNIT-II** Economic revolution of the modern western world-Mercantilism and commercial Revolution, Beginnings of colonialism. Industrial revolution and emergence of new social classes.
- UNIT-III** Glorious Revolution of England 1688 A.D., American Revolution (1776 A.D.)- its causes, nature and impact. French Revolution (1789), Causes Nature results and worldwide impact.
- UNIT-IV** Age of Napoleon his rise and fall, Vienna Congress(1815), Age of Metternich, Concert of Europe, Holy Alliance Revolution of 1830 and 1848 A.D. and their impact over Europe, Eastern Question upto Crimean war 1856 A.D. Napoleon III-Internal and external policy.
- UNIT-V** Age of Conservatism, European exploitation of Asia and America, Liberalism in England-Act of 1842 and Chartist movement, Act 1876 A.D. American war of independence. Unification of Italy. Unification of Germany.

COURSE OUTCOMES:-

- Students should be able to know the about economic revolution
- They know about many other movement of America and Germany.

- They get knowledge of American war.

Text Books-

- | | | |
|--|------------------|---------------------|
| 1. Modern Europe | C.J.H. Hayes- | Surjeet Publication |
| 2. Europe in the 19 th and 20 th Century | | Also Hindi version |
| 3. Grant and Temperley-
Times | C.D..M. Ketelby- | Histry of Modern |

Reference Books

- | | | |
|---|-----------------------|------------------|
| 4. विश्व इतिहास की प्रमुख धाराएँ। | डॉ. भगवान सिंह वर्मा- | |
| 5. विश्व इतिहास
भोपाल। | | कैलाश पुस्तक सदन |
| 6. विश्व का इतिहास
Publication (Hindi and English) | कुमार नलिन | MC Grow hill |

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ENGLISH LITERATURE-II

COURSE OBJECTIVES:-

- Students will learn about prose.
- They will analyse the literary thing of prose writers.

Syllabus

Unit I Annotations-
From Unit II to V
Types of Prose and Prose Style: Autobiography/Biography and Memoir, Travelogue,
Periodical Essay, Formal Essay, Personal Essay

Unit II Francis Bacon:
Of Studies,
Of Expense,
Of Travel,
Of Great Place

Unit III Joseph Addison:
Sir Roger at Church,
Sir Roger at Home,
The Spectator's Account of Himself,
The Vision of Mirza

Unit IV Charles Lamb :
After a Holiday,
Loneliness
E. V. Lucas:
Unbirthday and Other Presents,
On Finding Things

Unit V A.G. Gardiner
On the Rule of the Road,
On saying Please
H.G. Wells :
The Stolen Bacillus

COURSE OUTCOMES:-

- Students will get to learn the literary thinking of prose writers.

Text Books-

- The English Essay and Essayists Hugh Walker. S. Chand & Company, New Delhi: 1977
- English Essayists. Sushant K.Sinha. Oxford University Press 1978.
- A Galaxy of English Essayists: Bacon to Beerbohrn Ed.M.G. Nayar Macmillan, New Delhi

Reference Books -

- English Essays: A Representative Anthology W Cuthbert Robb. Blackie and Sons
- .Prose in English Literature. N.K. Singh, I.A. Khan. Omega Publications
- Francis Bacon and Renaissance Prose - Brian Vickers Cambridge University
- Charles Lamb: Essays of Elia N.L. Hailward , M.A. Cantab Macmillan, New Delhi
- Historical Essays Thomas Carlyle, Univ. of California P
: California, 20
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हिन्दी साहित्य— कथा साहित्य

पाठ्यक्रम का उद्देश्य:—

- विद्यार्थियों को उपन्यास व कहानियों के विकास से परिचित करवाना।
- कहानियाँ के जीवन पर प्रभाव का बोध कराना।
- प्रेमचंद व वृन्दावन लाल वर्मा की उपन्यास कला से परिचित करवाना।
- जयशंकर प्रसाद, प्रेमचंद, कमलेश्वर, भीष्म साहनी, मोहन राकेश इत्यादि की लोकप्रिय व प्रसिद्ध रचनाओं को समझने की सामर्थ्य का विकास करना।

पाठ्यक्रम

इकाई—एक निर्धारित उपन्यासों एवं कहानियों की व्याख्या।

इकाई—दो हिन्दी उपन्यास एवं कहानी का उद्भव, विकास एवं प्रवृत्तियाँ।

इकाई—तीन निर्धारित उपन्यासों की विस्तृत समीक्षा।

इकाई—चार निर्धारित कहानियों की विस्तृत समीक्षा।

इकाई—पांच द्रुतपाठ—जैनेन्द्र कुमार, अमृतलाल नागर, फणीश्वर नाथ रेणु (कथाकार), कृष्णा सोबती, सुदर्शन, मार्कण्डेय (उपन्यासकार)।

नोट : द्रुतपाठ के लेखकों पर लघुउत्तरी प्रश्न पूछे जाएंगे।

1. निर्धारित उपन्यास
 - गबन—प्रेमचंद
 - झांसी की रानी—वृन्दावन लाल वर्मा
2. निर्धारित कहानियाँ
 1. आकाशदीप—जयशंकर प्रसाद
 2. ठाकुर का कुआँ—प्रेमचंद
 3. जार्ज पंचम की नाक—कमलेश्वर
 4. परिन्दे—निर्मल शर्मा
 5. चीफ की दावत—भीष्म साहनी
 6. परमात्मा का कुत्ता—मोहन राकेश

7. जिन्दगी और जॉक—अमरकांत
8. वापसी—उषा प्रियम्वदा

अनुशंसित पुस्तकें :-

1. हिन्दी कथा साहित्य—मध्यप्रदेश हिन्दी ग्रंथ अकादमी, भोपाल ।
2. गबन—मुंशी प्रेमचंद ।
3. आपका बंटी—मन्नु भंडारी ।
4. आधुनिक हिन्दी साहित्य विविध आधार— डॉ. रामचंद्र तिवारी ।

द्रुतपाठ—

1. द्रुतपाठ—जैनेन्द्र कुमार,
2. अमृतलाल नागर,
3. फणीश्वर नाथ रेणु (कथाकार),
4. कृष्णा सोबती, सुदर्शन,
5. मार्कण्डेय (उपन्यासकार) ।

अपेक्षित परिणाम

1. हिन्दी उपन्यासकार प्रेमचंद व वृंदावनलाल वर्मा ,मन्नु भंडारी की उपन्यास कला समझ पायेंगे ।
2. जैनेन्द्र अमृतलाल नागर, यशपाल इत्यादि के जीवनवृत्त व कृतियों से परिचित हो सकेंगे ।
3. साहित्य के लोकप्रिय कथाकारों की कालजयी कहानियों और कहानी कला से परिचित हो सकेंगे ।

Text Books-

- | | | |
|---------------------------|---------------------|----------|
| 1. भाषा भारती
दिल्ली । | डॉ अमर नारायण सिंह— | प्रकाशन, |
| 2. हिन्दी कहानी का इतिहास | गोपाल राय | |
| 3. नई कहानी | नामवर सिंह | |

Reference Books-

- | | |
|--|----------------------|
| 4. प्रेमचन्द्र और उनका युग | रामविलास वर्मा |
| 5. कहानी का रचना विधान | जगन्नाथ प्रसाद शर्मा |
| 6. हिन्दी कहानी बीसवीं शताब्दी का उत्तरार्द्ध— | नरेन्द्र मोहन । |

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COURSE CODE: 3HBEC202H

ECONOMICS-II

COURSE OBJECTIVES:-

- To develop the conceptual frame work about basic concepts of Indian Economy.
- To provide the knowledge about to understand Indian population policies and aware student problem of growing population in India.
- The objective is to impart a breadth of knowledge and analytical skills to the students in the field of agricultural economics.
- To provide the knowledge about to understand Growth and current problems of industrial and agriculture Development in India.

SYLLABUS

- Unit -1** **Structure of Indian Economy** – Primary, Secondary & Tertiary Sectors. Basic Features – Natural Resources, Land, Water, Forest and Mineral Resources.
- Unit -2** **Human Infrastructure of Indian Economy** – Health, Nutrition, Education, Knowledge & Skills, Housing and Sanitation. Demographic Features (As per New Census) – Population, Size, Sex, Rural –Urban Classification, Population Distribution, Recent National Population Policy.
- Unit -3** **Agriculture** – Nature and Importance, Land Reform, Green Revolution, Rural Credit, Agriculture Marketing and Mechanization. Basic Features of C.G. Economy, Main Causes of backwardness Agriculture in C.G.
- Unit -4** **Small Scale and Cottage Industries** – Meaning, Important and Problems.
- Major industries in India** – Iron & Steel, Textile, Sugar, Cement, Auto-Mobiles.
- Unit -5** **Planning in India** – Objective, Strategy, Achievement & Failures of Planning in India . Analysis of Current Five Year Plan.

COURSE OUTCOMES:-

- Students will be able for a better understood about basic concepts of Indian Economy.
- Student should be able to understood about Indian population policies and aware the problem of growing population in India.
- They know about the Growth and current problems of industrial and agriculture Development in India.

Text Books-

- | | | |
|-------------------------------|--------------------------|----------------------|
| 1. INDIAN ECONOMY PUBLICATION | MISHRA S.K AND PURI V.K: | HIMALYA HOUSE. |
| 2. INDIAN ECONOMY AND | S. CHAND AND CO. | DUTT RUDDR SUNDARAM: |
| 3. भारतीय अर्थव्यवस्था | मिश्रा एवं पुरी | हिमालय पब्लिकेशनA |

Reference Books:

- | | | |
|-------------------------|---------------------------------------|------------------------|
| 4. भारतीय अर्थव्यवस्था, | रुद्र दत्त एवं सुन्दरम | ,एस.चान्द पब्लिकेशन। |
| 5. भारतीय अर्थव्यवस्था | पंत जे.सी. एवं अग्रवाल | साहित्य भवन पब्लिकेशन। |
| 6. अर्थशास्त्र | महेश्वरी पी.डी. तथा गुप्ता शीलचन्द्र: | साहित्य भवन पब्लिकेशन। |

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SOCIOLOGY-II

Objectives:-

- Make Students aware about our rural and urban issues.
- Give them the Knowledge about family, marriage and their changing status.
- Give them the Knowledge of Institutions in Indian society.

SYLLABUS

UNIT - I The Textual and the field view of Indian Society, The significance of the field view, the interface between present and Past.

UNIT – II The structure of Indian society; villages, Towns, Rural – Urban linkages, Tribes, Dalits, Population profile and related issues.

UNIT – III Cultural diversity – Caste, Religious beliefs and practices and cultural patterns.

UNIT – IV Basic institutions of Indian Society : Caste, Kinship, Family, Marriage and Changing Status.

UNIT – V Change and transformation in Indian society, Nation building – Present status, Problems and role of sociology, Tradition and Modernity.

Outcomes:-

- Students should be able to know the life of rural and urban issues and their problems.
- Student can get Knowledge of family, marriage and change status.
- Student should be able to know about institutions of Indian society.

Books Recommended:

- राम आहूजा भारतीय समाज –, रावत पब्लिकेशन, जयपुर।
 - कुमार दिग्विजय सिंह भारतीय समाज– (लॉन्सिस, नेक्सिस पब्लिकेशन)।
 - टी.बी. बॉटोमोर :समाजशास्त्र भारतीय संस्करण मुम्बई।
 - आर जी सिंह: समाजशास्त्र का परिचय, म.प्र. हिन्दी ग्रंथ अकादमी,भोपाल।
 - धर्म वीर महाजन समाजशास्त्र का परिचय – विवके प्रकाशन नई दिल्ली।
 - जी.के. अग्रवाल यूनिफाइड समाजशास्त्र –साहित्य भवन आगरा।
 - डी.एस. बघेल यूनिफाइड समाजशास्त्र– कैलाश पुस्तक सदन , भोपाल।
 - सिंह राम गोपाल– भारतीय समाज म.प्र. हिन्दी ग्रंथ अकादमी , भोपाल।
 - डॉ. ध्रुव दिक्षित–यूनिफाइड समाजशास्त्र–शिवलाल अग्रवाल एण्ड कम्पनी।
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ENTREPRENEURSHIP DEVELOPMENT

COURSE OBJECTIVE:-

The content will be multidisciplinary with the view to cover a whole range of issues pertaining to entrepreneurship and small scale industry.

Syllabus:

- UNIT- I Entrepreneur and Entrepreneurship** –Meaning, definition, significance, need, characteristics, qualities, pre- requisites function, types.
- UNIT- II Industries and Business Organization-** Classification of industries, forms of business organization, procedures, lifecycle, motivation, environment factors, problems
- UNIT- III Institutional Assistance-** Infrastructural, information, guidance, training, technical, financial, marketing, quality control
- UNIT- IV Planning and growth-** Project report, feasibility study, factory location, demand analysis, market potential, project cost, working capital requirement, profit and tax planning.
- UNIT- V Govt. support & promotional agencies-** Regulatory institutions, development organization, self- employment- oriented schemes, grant schemes, special incentives for women, and scheme for backward class, govt. & non govt. project

Practicals:

1. To identify a project and conduct market survey of it.
2. Prepare a project report of yours choice.
3. To collect various formats used in industries/departments or institutions working in the field of entrepreneurship.
4. To collect details of various schemes run by the government for self-employment and entrepreneurship.
5. Develop logical and analytical approach of purchasing the raw material/finished goods.
6. Collect information about market rates, quality and quantity of goods of your choice.
7. Collect information about few small-scale industries situated in city, nearby industrial area.
8. Discuss the problems of small-scale industries.
9. To prepare chart to show various factors affecting entrepreneurship.
10. To prepare case study of successful entrepreneurs.

COURSE OUTCOME: -

After completion of this course the students would be able to understand the relevance of entrepreneurship as a means of management practice in the context of a fast changing organizational structure in a global environment.

COURSE CODE: SMT 802

Text Books:

- Udhymita Vikas : U.C Gupta (Kailash Prakashan)
- Udhymita Vikas (H) : Entrepreneurship Development / by Tribhuvannath Shukl Bhopal : Madhya Pradesh Hindi Granth Academy,
- Varshney, G.K. (2010).Fundamental Of Entrepreneurship, SahityaBhawan Publications
- Agrawal and Mishra (2017) Fundamental Of Entrepreneurship, SahityaBhawan Publications.
- Fundamentals of Entrepreneurship by G.K. Varshney Agra Sahitya Bhawan
- Fundamentals of Entrepreneurship (H) by Avnish Kumar Mishra Agra Sahitya Bhawan
- Fundamentals of Entrepreneurship by H. Nandan New Delhi PHI Learning
- Fundamentals of Entrepreneurship and Small Business Management by Vasant Desai Mumbai Himalaya Publishing House
- Fundamentals of Entrepreneurship : Principles, Policies and Programmes by K.K. Patra Mumbai Himalaya Publishing House
- Fundamentals of Entrepreneurship by Sangram Keshari Mohanty New Delhi PHI Learning

Reference Books:

- Entrepreneurial Development: Dr. S.S. Khanka (S. Chand)
- Entrepreneurship Development: D. Acharya (Himalaya Publication House)
- Entrepreneurship: New Venture Creation by David H. Holt New Delhi PHI Learning

हिन्दी भाषा संवेदना एवं संचार साधन

पाठ्यक्रम के उद्देश्य—

- विद्यार्थियों को भारतीय संवेदना, संस्कृति, वैश्विक चेतना से परिचित कराना।
- धर्म, दर्शन, न्याय, नीति, साहित्य की प्राचीन व नवीन मान्यताओं से परिचित करवाना।
- संचार संसाधनों से परिचित करवाना।
- सिनेमा, रंगमंच, संगीत, चित्रकला इत्यादि से परिचित करवाना।

पाठ्यक्रम:

इकाई -1

1. भारतीय संस्कृति
2. भारतीय समाज व्यवस्था
3. सभ्यता एवं संस्कार
4. वैश्विक चेतना
5. समन्वयीकरण भारतीय एवं अंतर्राष्ट्रीय संदर्भ में

इकाई – 2

1. धर्म
2. न्याय
3. दर्शन
4. नीति
5. साहित्य

इकाई – 3

1. संचार संसाधन : संपर्क के नए क्षितिज
2. समाचार पत्र
3. भारतीय प्रेस परिषद्
4. रेडियो
5. दूरदर्शन

इकाई – 4

1. सिनेमा
2. रंगमंच
3. संगीत
4. चित्र, मूर्ति, स्थापत्य कला
5. शिल्प कला

इकाई – 5

1. कम्प्यूटर
2. दूरभाष सौगात विज्ञान की
3. मंत्र) कहानी :(प्रेमचंद
4. मातृ भूमि) कविता :(मैथिलीशरण गुप्त
5. साहित्यकार का दायित्व डॉ. .प्रेम भारती

अपेक्षित परिणाम:

1. विद्यार्थी आधुनिक संचार संसाधनों के प्रयोग में कुशल हो सकेंगे।
2. भारत की धर्म, दर्शन , नीति, संस्कृति, सभ्यता, संस्कारों इत्यादि के प्रति ज्ञान प्राप्त कर कुशल एवं संवेदनशील नागरिक बन सकेंगे।

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BASIC COMPUTER & INFORMATION TECHNOLOGY-II

Course Objective:

To educate students to analyze , design , integrate & manage information systems using information technology.

Syllabus:

UNIT – I: Word Processing: Word

- MS Word: features, Creating, Saving and Operating Multi document windows, Editing Text selecting, Inserting, deleting moving text.
- Previewing documents, Printing document to file page. Reduce the number of pages by one.
- Formatting Documents: paragraph formats, aligning Text and Paragraph, Borders and shading, Headers and Footers, Multiple Columns.

इकाई-1: वर्डप्रोसेसिंग

- वर्डप्रोसेसिंग का परिचय
- एम. एस वर्ड: फीचर्स, क्रीएटिंग, सेविंग एवं ओपनिंग, मल्टी डॉक्यूमेंट विंडोस, एडिटिंग टेक्स्ट सिलेक्टिंग, इंसर्टिंग, डिलीटिंग टेक्स्ट।
- प्रीव्यूविंग डॉक्यूमेंट्स, प्रिंटिंगडॉक्यूमेंट फ्रॉम दि स्टेण्डर्ड टूलबार, प्रिंट डॉक्यूमेंट फ्रॉम दि स्टेण्डर्ड टूलबार, डॉक्यूमेंट को मीनू द्वारा प्रिंट करना, शिकिंग ए डॉक्यूमेंट इन ए फाइल पेज, पेजों को कम करना।
- फॉरमेटिंग डॉक्यूमेंट्स: पैराग्राफ फारमेट, अलाइनिंग टेक्स्ट एंड पैराग्राफ, बार्डर एवं हेडर्स एवं फुटर्स, मल्टीपल कॉलम्स।

UNIT – II: Introduction to Excel& Worksheet

- Worksheet basic.
- Creating worksheet, entering data into worksheet, heading information, data text, dates, alphanumeric, values, saving & quitting worksheet.
- Opening and moving around in an existing worksheet.
- Toolbars and Menus, keyboard shortcuts.
- Working with single and multiple workbook coping, renaming, moving, adding and deleting. coping entries and moving between workbooks.
- Working with formulas & cell referencing.
- Autosum.
- Coping formulas

- Absolute & Relative addressing.

इकाई—2: एक्सेल एवं वर्कशीट का परिचय

- एक्सेल एंड वर्कशीट
- वर्कशीट का आधार, वर्कशीट बनाना, वर्कशीट में डाटा एंटर करना, हेडिंग इंफॉर्मेशन, डाटा टेक्स्ट डेट, अल्फा न्यूमेरिक, वेल्यूज, सेविंग और वर्कशीट छोड़ना।
- पहले बनी हुई वर्कशीट को खोलना तथा चलाना।
- टूलबार मीनू और कीबोर्ड के शॉर्टकट।
- एक एवं अनेक वर्कशीट पर काम करना, कॉपी, रिनेमिंग, मूविंग, एडिंग एंड डिलीटिंग, एन्टीज को कॉपी तथा विभिन्न वर्कशीट में ले जाना।
- फॉर्मूला एवं सेल रिफ्रेसिंग के साथ काम करना।
- ऑटो सम फॉर्मूला को कॉपी करना, एक्सल्यूट एंड रिलेटिव एड्रेसिंग।

UNIT – III: INTRODUCTION TO POWER POINT

- Features and various versions.
- Creating presentation using Slide master and template in various colour scheme.
- Working with slides make new slide move, copy, delete, duplicate, lay outing of slide, zoom in or out of a slide.
- Editing and formatting text: Alignment, editing, inserting, deleting, selecting, formatting of text, find and replace text.

इकाई—3: पॉवरपाइंट का परिचय—1

- फीचर्स एंड विभिन्न वर्जन्स
- प्रजेन्टेशन तैयार करना स्लाइड मास्टर एवं टेम्प्लेट इन वेरियस कलर स्कीम।
- पॉवरपाइंट के भिन्न व्यूस के साथ काम करना एवं पॉवरपाइंट के मेन्यू।
- स्लाइडस के साथ काम करना, नये स्लाइड तैयार करना एवं मूव करना, कॉपी करना, डिलीट करना, डुपलीकेट स्लाइड तैयार करना, ले-आउटिंग करना, जूम इन और आउट करना।
- एडिटिंग एवं फॉरमेटिंग टेक्स्ट: अलाइनमेंट, एडिटिंग, इनसर्टिंग, डिलीटिंग, सिलेक्टिंग, फॉरमेटिंग ऑफ टेक्स्ट, फाईन्ड एवं रिप्लेस टेक्स्ट।

UNIT – IV: POWER POINT – II

- Bullets , footer, paragraph formatting, spell checking.
- Printing presentation Print slides, notes, handouts and outlines.
- Inserting objects Drawing and Inserting objects using Clip Arts picture and charts.
- Slide sorter, slide transition effect and animation effects.
- Presenting the show making stand alone presentation, Pack and go wizards.

इकाई—4: पॉवरपाइंट का परिचय—2

- बुलेट्स, फुटर, पैराग्राफ फॉरमेटिंग, स्पेल चेकिंग।
- प्रिंटिंग प्रजेन्टेशन, प्रिंट स्लाइडस, नोट्स, हेण्डआउट एवं आउट लाईन्स।
- इंसर्टिंग आब्जेक्ट, ड्राइंग एवं इंसर्टिंग ऑब्जेक्ट्स क्लिपआर्ट पिक्चर्स एवं चार्ट्स का प्रयोग करना।
- स्लाइडस सोर्टर, स्लाइड ट्रांजिशन के प्रभाव एवं अन्य ऐनिमेशन प्रभाव।
- प्रजेटिंग शो मेकिंग स्टैंड अलोन प्रजेन्टेशन, पके एवं गोविजार्ड।

UNIT – V: INTRODUCTION OF INTERNET

Evolution, Protocol, concept, Internet, Dial-up connectivity, leased line, VSAT, Broad band, URLs, Domain names, Portals. E-mail, Pop & web based Email. Basic of sending and receiving Emails, Email

& Internet Ethics, Computer virus, Antivirus software wage, Web Browsers.

इकाई-5: इंटरनेट का परिचय:

इवोल्युशन, प्रोटोकॉल, विचारधारा, इंटरनेट, डायल अप कनेक्टिविटी, डीज्डलाइन, वीएसटी, ब्रोडबैंड, यू. आर. एल्स., डोमेननेम्स, पोसटल्स, ई-मेल, पॉप एवं वेब बेस्डई-मेल, बेसिक्स ऑफ सेडिंग एवं रिसीविंग इमेल्स, ई-मेल एवं इंटरनेट एथिक्स, कम्प्यूटर वायरस, एंटी वायरस सॉफ्टवेयर, वेब ब्राउसर।

PRACTICALS:

MS- Power Point:

Creating new slide, formatting slide layout, slide show & sorter, Inserting new slide, slide no., date, time, chart, formatting slide, tool operation.

List of suggested practical work:

- Under standing of a dial up connection through modern.
- Configuring a computer for an e-mail and using outlook Express or Netscape Messenger.
- Registration an e-mail address.
- Understanding of e-mail drafting.
- Understanding of address book maintenance for e-mail.
- Understanding of different mail program tools.
- Send and receive functions of e-mail.

Course outcome:

Student will be able to use computer system easily and they will get knowledge about how to use different type of operating system.

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Research Methodology

Unit 1: Psychological research.

- (a) Definition.
- (b) Goal
- (c) Steps in Psychological research.
- (d) Ethics in psychological research.

Unit 2 Sampling:

- (a) Definition.
- (b) Probability sampling methods.
- (c) Non- probability sampling methods.

UNIT 3: Non - experimental Methods (I):

- (a) Case study.
- (b) Observation.
- (c) Survey.

UNIT 4: Non-experimental methods (II):

- (a) Psychological testing
- (b) Standardization.
- (c) Reliability
- (d) Validity.
- (f) Norm.

Reading List:

Chandha, N. K. (2009). Applied Psychometric. New Delhi: Sage Publication.

Dyer, C. (2001). Research in Psychology: A Practical Guide to Research Methodology and Statistics (2nd Ed.). Oxford: Blackwell Publishers.

Gregory, R.J. (2006). Psychological Testing: History, Principles, and Applications (4thEd.). New Delhi: Pearson Education.

Murphy, K.R. and Davidshofer, C. O. (2004). Psychological Testing: Principles and Applications (6th Ed.). New Jersey: Prentice Hall.

Neuman, W.L. (2006). Social Research Methods: Qualitative and Quantitative Approaches (6th Ed.). Boston : Pearson Education.

Willig, C. (2001). Introducing qualitative research in psychology: Adventures in theory and method. Philadelphia: Open University Press.

Singh , A.K. (2013). Research methods in behavioural sciences. Patna: Student's Friends Publication.

Md. Suleiman (2013). Manovigyam me shodh pranaly. Patna: Motilal Banarisidas

Health Psychology

Unit 1: Introduction to Health Psychology:

- (a) Components of health as social, emotional, cognitive and physical aspects.
- (b) Relationship between health and psychology.
- (c) Mind and body relationship.
- (d) Goals of health psychology

Unit 2: Well-Being:

- (a) Components of well-being e.g.

Unit 3: Managing stress, illness and pain:

- (a) Causes.
- (b) Consequences.
- (c) Interventions.

Unit 4: Health enhancing behaviors:

- (a) Implications for well-being.
- (b) Psychological factors as resilience, hope, optimism, positive self.
- (C) Physical factors as exercise, safety, nutrition, etc.

Reading List:

Carr, A. (2004). Positive Psychology: The science of happiness and human strength. UK: Routledge.

DiMatteo, M. R. and Martin, L.R. (2002). Health psychology. New Delhi: Pearson.

Misra, G. (1999). Stress and Health. New Delhi: Concept.

Sarafino, E.P. (2002). Health psychology: Bio psychosocial interactions (4th Ed.).NY: Wiley.

Snyder, C.R., and Lopex, S.J. (2007). Positive Psychology: The Scientific and Practical Explorations of Human Strengths. Thousand Oaks, CA: Sage.

Taylor, S.E. (2006). Health Psychology (6th Ed.). New Delhi: Tata McGraw Hill.

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Practical - I

1. Colour Preference Test.
2. General Health Questionnaire by S.K. Verma.
3. Psychological Wellbeing by David Goldberg.
4. Emotional Maturity Scale by Mahesh Bhargave.

Reading List:

Suleiman, Md (2012). Manovigyan Mein Prayog aur Parikshan. Patna: Motilal Banarisidas.

Sinha, RRP (2001). Manovigyan me prayog, parikshan aur sankshiyiki.

Anastasi, A (1988). Psychological testing. New York: McMillan.

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POLITICAL SCIENCE-III

REPRESENTATIVE POLITICAL THINKERS-III

COURSE OBJECTIVES:-

- To prepare our students with the Political thoughts of Ramayan and Mahabharat.
- They know the main political thought and political Ideology of different thinkers.

Syllabus:

- UNIT –I** Salient features of ancient Indian Political thought: Ramayan and Mahabharat, Political ideas of – Manu and Kautilya.
- UNIT –II** Political ideas of – Gandhi, Nehru, Ambedkar and Ram Manohar Lohiya.
- UNIT –III** Salient features of Greek Political thought, Plato and Aristotle, Salient features of Western Medieval Political thought.
- UNIT –IV** Political Ideas of – Machiavelli, Bentham, J.S.Mill and Rousseau.
- UNIT –V** Political Ideas of – Hegal, Green, Marks and Mao

COURSE OUTCOMES:-

- Students will be able for a better understanding about Political thought and our constitution. They should know about conflict.
- students will have a better understanding of different political philosophy and great thinkers a all time from different countries

Text books

- | | | |
|---|---------------------------|----------------------|
| 1. Rajniti Vigyan ke sidhant Part -II
Publication Agra | B.L Fadia | Hindi Sahitya Bhawan |
| 2. Political Science | Johri J.C & Rashmi Sharma | Sahitya Bhawan Agra |

References books

- | | | |
|--|---------------|--------------------------------|
| 1. Revolutionary Politics
Unwin, | A. Ashcraft | London, Allen and |
| 2. Locke's Two Treatises of Government
Hyman | A. Ashcraft | London Unwin and |
| 3. The Political Thought of Plato and Aristotle | Sir E. Barker | New York, Dover Publications |
| 4. The Social and Political Thought of K. Marx
E. | A. Avineri, , | New Delhi, S. Chand and Co.Sir |

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HISTORY –III- HISTORY OF INDIA FROM 1200 AD TO 1739 AD

COURSE OBJECTIVE:

- Student can get the knowledge of Sultanate period & Mughal period.
- To provide the knowledge about to understand agriculture and economy of Sultanate Period & Mughal Period.

Syllabus:

UNIT -I

1. Survey of Sources of Medieval Indian History.
2. Foundation and consolidation of the Sultanate-Qutubuddin Aibak and Iltutmish.
3. Razia and Balban,
4. Alauddin Khilji. his conquests and reforms.
5. The Mongol invasion.

UNIT -II

1. Tughlaq Dynasty Mohammad bin Tughluq and Firoj Shah Tughlaq
2. Frangmentation of the Sultanate and the rise of provincial kingdoms. Vijayanagar and Bahmani kingdoms.
3. Timur's invasion and its impact.
4. Invasion of the Mughal's, Babur and Humayan and Shershah Suri .

UNIT -III

1. Consolidation and territorial expansion of Mughal empire- Akbar.
2. Mughal-Rajput relations- Maharan Pratap, Mughal-Gond.relations- Rani Durgavati.
3. Jahangir. Shahjahan. Mughal Sikh relations,
4. Rise of Marathas, Shivaji-: his conquests and administration.
5. Aurangzeb and the decline of Mughal empire,-Nadirshah's invasion and its impact.
6. Advent of Europeans .

UNIT -IV

(The Sultanate Period)

1. Socio-religious life during the Sultanate period- Bhakti and Sufi movements.
2. Economic life during Sultanate period, agriculture, industry and trade .1 Administrative system.

UNIT -V

(The Mughal Period)

1. Mughal administration and institutions.
2. Mansabdari System.
4. Social and religious life, status of women,
5. Economic life, agriculture, trade and commerce,
6. Architecture.

COURSE OUTCOMES

- Students should get ideas to trade and architect from it Student should get knowledge of Scioreligious knowledge.
- They should understand the economy and agriculture of mughal and

Text Books –

- | | | |
|--|----------------|-------------------------|
| • मध्यकालीन भारत का इतिहास
अग्रवाल एन्ड कंपनी भोपाल | दुबे सत्यनरायण | शिवलाल |
| • मध्यकालीन भारत का इतिहास | जैन संजीव | कैलाश पुस्तक सदन। भोपाल |
| • मध्यकालीन भारत का इतिहास | डॉ. मित्तल | साहित्य प्रकाशन दिल्ली |

Referenc Books-

- | | | |
|---|---------------------------------------|-------------------------------------|
| • मध्यकालीन भारत—
और अंग्रेजी) | महाजन .वी.डी. | एस.चन्दपब्लिकेशन नई दिल्ली (हिन्दी) |
| • मध्यकालीन भारत का इतिहास
और अंग्रेजी) आगरा | मेहता जे. एल. –भाग–I, भाग–II, भाग–III | जवाहर पब्लिकेशन। (हिन्दी) |

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हिन्दी साहित्य .III अर्वाचीन हिन्दी काव्य

पाठ्यक्रम के उद्देश्य:

1. जयशंकर प्रसाद, माखन लाल चतुर्वेदी, महादेवी वर्मा, सच्चिदानंद हीरानंद वात्स्यायन 'अज्ञेय' इत्यादि साहित्यकारों के साहित्य से परिचित करवाना।
2. आधुनिक युग की प्रवृत्तियों से परिचित करवाना।

पाठ्यक्रम

इकाई एक- निर्धारित कवि: मैथिलीशरण गुप्त, जयशंकर प्रसाद, निराला, माखनलाल चतुर्वेदी, महादेवी वर्मा और अज्ञेय की निर्धारित रचनाओं की व्याख्या।

मैथिलीशरण गुप्त - .1 यशोधरा : सखि वे मुझसे कहकर जाते।
.2 उर्मिला (से साकेत) दोनों ओर प्रेम पलता है :
.3 पंचवटी

जयशंकर प्रसाद - .1 बीती विभावरी जागरी
.2 आँसू का अंशकरूणा रहती थी..... शशि मुख-
.3 अब जागो जीवन के प्रभात

सूर्यकान्त त्रिपाठी - निराला
.1 जागो फिर एक बार
.2 तोड़ती पत्थर
माँ अपने आलोक निखारो .3

माखनलाल चतुर्वेदी - .1 कैदी और कोकिला
.2 हिम किरीटिनी
.3 निःशस्त्र सेनानी

महादेवी वर्मा - मैं नीर भरी दुख की बदली .1
.2 बीन भी हूँ मैं तुम्हारी रागिनी भी हूँ
.3 धीरेरजनी-धीरे उतर क्षितिज से आ वसंत-

स' .वा.ही.अज्ञेय - :'
.1 कलगी बाजरे की
.2 बावरा अहेरी
.3 हरी घास पर क्षणभर-

इकाई -दो- मैथिलीशरण गुप्त, जयशंकर प्रसाद एवं निराला के निर्धारित अंशों की समीक्षा।

इकाई तीन- माखनलाल चतुर्वेदी, महादेवी वर्मा एवं अज्ञेय के निर्धारित अंशों की समीक्षा।

इकाई चार- आधुनिक युग की काव्य प्रवृत्तियाँ भारतेन्दु युग : ए द्विवेदी युग, राष्ट्रीय काव्यधारा, छायावाद और छायावादोत्तर हिन्दी काव्यप्रगतिवाद-ए प्रयोगवाद एवं नई कविता।

इकाई भारतेंदु हरिश्चन्द्र - पांच द्रुतपाठ-ए अयोध्यासिंह उपाध्याय 'हरिऔध' ए श्रीधर पाठक, रामनरेश त्रिपाठी, सुभद्रा कुमारी चौहान, भवानी प्रसाद मिश्र, रघु सहाय और दुष्यन्त कुमार।

अपेक्षित परिणाम—:

1. विद्यार्थी अर्वाचीन काव्य को समझ सकेंगे।
2. विद्यार्थी को भारतेन्दु युग द्विवेदी युग तथा राष्ट्रीय काव्यधारा का ज्ञान प्राप्त होगा।
3. विद्यार्थी छायावादोत्तर हिन्दी काव्य ,प्रगतिवाद,प्रयोग वाद एवं नई कविता को समझने में सक्षम होंगे।

Text Books-

- अर्वाचीन हिन्दी काव्य – बाजपेयी आभा मध्यप्रदेश हिन्दी ग्रंथ अकादमी भोपाल

Refernce Books

- सात भूमिकाएं –महादेवी वर्मा सिंह दूधनाथ म.प्र. हिन्दी ग्रंथ अकादमी भोपाल
- निराला की साहित्य साधना वर्मा रामविलास म.प्र. हिन्दी ग्रंथ अकादमी भोपाल

ENGLISH LITERATURE –III

PAPER: DRAMA

COURSE OBJECTIVES:-

- Students will learn about drama and its Techniques.
- They will get to know about various authors and writers of drama.

Syllabus:

- UNIT I** Type of Drama; Tragedy, Comedy, Historical Play, One-Act Play. Type of Drama and types, Tragi- Comedy Expressionist Drama, Drama of Ideas, Poetic Drama, Closet Drama,
- UNIT II** William Shakespeare Macbeth, The Merchant of Venice.
- UNIT III** Oliver Goldsmith : She Stoops to Conquer Richard Brinsley Sheridan : The Rival
- UNIT IV** John Galsworthy : Loyalties G.B. Shaw : Saint Joan
- UNIT V** J.M. Synge : Riders to the Sea H.H. Munro : The Miracle Merchant

COURSE OUTCOMES:-

- Student will learn the Techniques of drama.
- Student will Study the dramas of dramatist of different ages

Text Books :

- A Complete Critical Analysis of Shakespearean Plays Clap. Larry Dominant
Publishers & Distributor
s, New Delhi

- Critical Shakespeare for College Students Vol. 1& 2 Publishers & N.Delhi Dey.Nilonjon Dominant Distributors,
- Shakespeare: The Basics University Press McEvoy Sean. Cambridge
- Modern drama in Theory and Practice Cambridge and Naturalism Realism University Press, J. L. Styan,. London

Reference

- A Glossary of Literary Terms Abrams M.H.
- Anatomy of Drama New Boulton Marjorie Kalyani publishers, Delhi
- Shakespeare-His World and His Art K.R. Srinivasa Iyengar
- Shakespeare: The Basics, University Press McEvoy Sean Cambridge
- An Anthology of English Literature Academy M.P Hindi Granth
- The merchant of Venice Shakspears Penguin publication.
- She stoops to Conquer Godsmith Penglin Publication.

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ECONOMICS III

MACRO ECONOMICS AND MONEY & BANKING

COURSE OBJECTIVES:-

- To provide the knowledge about to understand Macro economics problem.
- To develop the conceptual frame work about National income, employment, investment and consumption function.
- Enabling students analyzing Production issues and finding solutions to complex economic problems and it even enables them to take correct economic decisions
- .To develop the conceptual frame work about Monetary policies and its Instruments

Syllabus:

UNIT -1 Introduction to Macro Economics-Macro Variables, Stock and Flow, Circular Flow of income in closed and Open Economy. Concept of National Income. GDP, GNP. Measurement of National Income and Social Accounting in India.

UNIT -2 Theory of Employment- Classical Theory of Employment, Says Law of Market, Keynesian Theory of Employment. Aggregate Demand and Supply Functions, Effective Demand. Consumption Function, Average and Marginal Propensities to consume, Simple Investment and Govt. Expenditure, Multiplier and Leakages of Multiplier.

UNIT -3 Various factors of macro economics- Saving Function & Sources of Saving, Mobilization: Investment Function and (MEC) Marginal Efficiency of Capital, Factors Affecting, and Capital Formation, Concept of Accelerator. Introduction to theories of interest, Neo Classical Theory, Keynesian Theory of Liquidity Preference, Liquidity Trap.

UNIT -4 Money- Meaning, Functions and Classification, Stock of Money and its Measures- M1, M2, M3, M4, Quantity Theory of Money. Cash Transaction and Cash Balance Approaches. Inflation, Deflation and Recession. Definition, Causes and Effects on different Segments of

population and sectors of the Economy. Types: Demand Pull and Cost Push Inflation. Introduction to measures to control inflation, deflation and recession.

UNIT -5 Bank- Meaning and Types. Central Bank and its Function with Reference to R.B.I. Credit Control. Qualitative and Quantitative Methods. Objectives and Limitations of Monetary Policy. Functions of Commercial Bank. Meaning and Methods of Credit Creation. Recent reforms in Banking Sector, Role of Private Banking in India.

COURSE OUTCOMES :

- Students will be able to Understand Macro economics problem.
- They develop the conceptual frame work about National income, employment, investment and consumption function.
- Students will be able to understand Production issues and finding solutions to complex economic problems and it even enables them to take correct economic decisions.
- Students will be able for a better understanding about the conceptual frame work of Monetary policies and its Instruments

Text Books :

- | | | |
|--|---------------------------------------|------------------|
| • अर्थशास्त्र
भवन पब्लिकेशन। आगरा | सिन्हा वी.सी. तथा सिन्हा पुष्पा | साहित्य |
| • अर्थशास्त्र
भवन पब्लिकेशन। आगरा | महेश्वरी पी.डी. तथा गुप्ता शीलचन्द्रः | साहित्य |
| • MACRO ECONOMICS
NARAYAN DEHLI | SETH M.L | LAXMI |
| ON. | | PUBLICATI |

Reference Books

- | | | |
|--|---------------------|----------------------------------|
| • MACRO ECONOMIC THEORY
PUBLICATION DEHLI | AHUJA H.L | S. CHAND |
| • MACRO ECONOMICS
PUBLICATION DEHLI | JHINGAN M.L. | VRINDA |
| • MACRO ECONOMICS
PUBLISHING
MUMANI | D.M. MITHANI | HIMALAYA
HOUSE. |

• MONETARY ECONOMICS
CO. DEHLI

• समष्टि अर्थशास्त्र
आगरा

• समष्टि अर्थशास्त्र
समष्टि अर्थशास्त्र

S.B GUPTA

सेठ एम.एल.

अहुजा एम.एल.
झिंंगन एम.एल.

S CHAND AND

लक्ष्मी नरायण पब्लिकेशन

एस.चांद पब्लिकेशन। दिल्ली
वृंदा पब्लिकेशन। दिल्ली

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RURAL AND URBAN SOCIOLOGY

COURSE OBJECTIVES:-

- Students can get the Knowledge of Rural society and causes of the migration of rural society.
- Students can able to know the Agrarian relations of India.
- Students can learn about urban Development, causes and effects of slums.

Syllabus:

UNIT - I

1. Rural Sociology - Meaning and Definitions, Subject Matter, Scope.
2. Urban Sociology - Meaning and Definitions, Subject Matter, Scope.
3. Importance of Rural sociology and Urban Sociology.

UNIT - II

1. Migration - Meaning, Definitions and Characteristics, Migration to and from Rural Society cause and consequences.
2. Jajmani System in Rural India - Meaning Characteristics and Change.
3. Agrarian Relation in India.

UNIT - III

1. Rural Leadership - Meaning, Characteristics and Emerging Pattern.
2. Dominant Caste and Factionalism in Rural India.
3. Panchayati Raj Institution - Aims, Functions and Organization.

UNIT - IV

1. Urban Migration - Nature, Characteristics meaning, Scope Importance.
2. Issues Related with Urban Development - Settlement and slums.
3. Urban Local Administration.

UNIT - V

1. Urban Development - Market, Technology and Changes.
2. Changes in Urban Life - Dimension of Caste Class and Power.
3. Urban Study in India

COURSE OUTCOMES -

- Students should be able to understand about rural society and causes migration, and Agrarian relation how can effect on human life. Students should know about urban Development and change of urban life.
- Student should be familer with Agrarian relation of India.
- Student can learn about the urban Development and causes and effects of slums.

Text Books:

- | | | |
|--|----------------------------------|---------------------|
| • ग्रामीण एवं नगरीय समाजशास्त्र
पुस्तक सदन, भोपाल | बघेल डी.एस. | कैलाश |
| • यूनिफाइड समाजशास्त्र
अग्रवाल एण्ड कम्पनी इन्दौर | मुकर्जी रवीन्द्रनाथ अग्रवाल ,भरत | शिवलाल |
| • यूनिफाइड समाजशास्त्र | जी.के. अग्रवाल | साहित्य भवन आगरा। |
| • यूनिफाइड समाजशास्त्र—
कम्पनी इन्दौर | डॉ. ध्रुव दिक्षित | शिवलाल अग्रवाल एण्ड |

Refrenc Books:

- | | | |
|--------------------------------------|-----------------|------------------------|
| • Rural Sociology in India
Bombay | Desai A.R.- | Popular Prakashan, |
| • Indian Village
Delhi. | Dubey S.C.-, | Allied Pablisher New |
| • Urabn Socilogy in India
Delhi, | Rao-M.S.A. | Orient Logman New |
| • समाजशास्त्र | टी.बी. वॉटोमोर. | भारतीय संस्करण मुम्बई. |

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DATA ENTRY OPERATIONS

Course Objective:-

- 1 To understand the basic knowledge of computer
- 2 To understand the assembly-level programming
- 3 To understand the input output devices, storage media, and memory

Syllabus:

Theory :

UNIT-1

Basics of Computer: Computer Organization, Input and Output Devices, System Software and Application Software, Computer Language, Compiler and Assembler.

Operating System: Elements of Windows XP, Desktop Elements, Locating Files and Folders, Changing System Setting, File Management in Windows, Installation of Software and Hardware.

UNIT-2

Basics of Word Processing: Starting Word Program, Word Screen Layout ,Typing Screen Objects, Managing Documents, Protecting and Finding Documents, Printing Documents

Formatting Documents: Working with text, Formatting Text, Formatting Paragraphs, Bulleted and Numbered Lists, Copying and Moving Text, Spelling and Grammar, Page Formatting, Creating Tables, Mail Merge.

UNIT-3

Types of document in Mail merge: Creating data Source, Creating Mailing Labels, Creating Mailing Labels, Merging Data into Main Document.

Basics of Spreadsheet: Selecting, Adding and Renaming Worksheets, Modifying a Worksheet, Resizing Rows and Columns, Workbook Protection.

UNIT-4

Formatting Worksheets: Formatting Toolbar, Formatting Cells, Formatting Rows and Columns, Formatting Worksheets Using Styles, Protect and Unprotect Worksheets.

Formulas, Functions and Charts: Formulas and Functions, Copying a Formula, Types of Functions, Types of Charts, Auto Shapes and Smart art.

UNIT-5

Creating Presentation: Creating Slides, Slide Sorter View, Changing Slide Layouts, Moving Between Slides.

Introduction to Internet: Getting Connected to Internet, Types of Internet Connections, Internet Terminology, Understanding Internet Address, Web Browser and Internet Services.

Course Outcomes:-

After studying this student will be able to know about terms and concepts of Microsoft suite completely.(like MS-word, power-point-excel sheets, outlook express)

Practicals

1. To study the features of MS-Office 2007 such as MS-Word, MS-Excel, MS-Power point and MS-Access
2. To create a document using mail merge in MS-Word.
3. To create a document for type the mathematical equation in MS-Word.
4. To create a employees work detail list using MS-Excel
5. To calculate student mark details using MS-Excel.
6. To Import External Data, Sort and Filter using MS-Excel.
7. To create a database using MS-Access.
8. To generate report using MS-Access.
9. To create a presentation text and images with effects using MS-Power point.
10. To create a presentation with effects using animation and sound effects.
11. To create a document using mail merge in MS-Word.

Reference Books:

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ENGLISH LANGUAGE AND SCIENTIFIC TEMPER

COURSE OBJECTIVES:

- To Study the basic language skills (speaking, listening, reading, and writing) and grammar
- Comprehensive study of different kinds of letters and applications.
- To study the different kinds of prose and poetry

Syllabus:

UNIT – I

1. Tina Morris : Tree
2. Nissim Ezekiel : Night of the Scorpion
3. C.P. Snow : Ramanujan
4. Roger Rosenblatt : The Power of WE
5. George Orwell : What is Science?
6. C.Rajagopalachari : Three Questions
7. Desmond Morris : A short extract from the Naked Ape
8. A.G. Gardiner : On the rule of the road

UNIT – II Comprehension of an unseen passage.

UNIT – III Letter Writing : Formal Letters, Informal letters, Applications.

UNIT – IV Report Writing.

UNIT – V Language Skills

Correction of common errors in sentence structure : usage of pronouns, subject/ verb agreement word order, gender; compound nouns, collective nouns, possessives, articles and prepositions. (advanced)

COURSE OUTCOMES:

- Student will be able to understand correct use of grammar and language skills.
- Student will be familiar with different prose and poetry.
- Student should be able to write analytically in a variety of formats, including essays, report writing and application.

HUMAN VALUES AND ETHICS

COURSE OBJECTIVES:

- To help students understand the basic guidelines, content and process of Human value and value crisis in contemporary Indian Society
- To help students understand the meaning of happiness and prosperity for a human being.
- To help students reflect critically on gender violence .
- To facilitate the students to understand harmony at all the levels of human living, and live accordingly.

Syllabus:

UNIT – I: Concept of value and value crisis in contemporary Indian Society.

1. Concept of value
2. Value crisis at- individual level
3. Value crisis at- Cultural level
4. Value crisis at- Societal level
5. The Indian concept of value.
6. Modern Approach to the study of Values.

UNIT – II: Moral and Ethical Human values.

1. Bases for Moral Judgment
2. Some Canons of Ethics
3. Ethics of Duty
4. Ethics of Responsibility
5. Factors to be considered in making Ethical Judgments.
6. Continuous Happiness and Prosperity- A look at basic Human Aspirations.

UNIT – III: Moral Values in Profession.

1. What is Profession?
2. Professional Ethos
3. Code of Professional Ethics
4. Corporate social Responsibility

UNIT – IV: Gender sensitization.

1. Socialization of Women
2. Demographic consequences

3. Domestic Violence
4. Women's work, its politics and economics , fact and fiction ,Unrecognized and unaccounted work.

UNIT – V: Co- Curricular Activities and value Education.

1. Games and sports
2. Literary and cultural Activities
3. NSS, NCC activates
4. A New Approach to Human Value Freedom, Creativity Love & Wisdom

COURSE OUTCOMES:

On completion of this course, the students will be able to:

1. Understand the significance of value inputs in a classroom and start applying them in their life and profession.
2. Understand the value of harmonious relationship based on trust and respect in their life and profession.
3. Students will develop a sense of appreciation of women in all walks of life .
4. Understand the role of a human being in ensuring harmony in society

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Emergence and growth of Psychology

Unit 1: History of Psychology:

Origin, development of psychology as an independent science.

Unit 2: Contributions in Psychology:

Main contributions- Wilhelm Wundt, E.B. Titchener, William James.

Unit 3: Objectivity in Psychology:

Development of Behaviorism- contributions of Watson.

Unit 4: Gestalt psychology:

Foundation of gestalt psychology, experimental contributions of gestalt psychology, criticism of gestalt psychology, present states of gestalt psychology.

Works of Wertheimer, Kohler and Koffka.

Reading List:

Boring. E.G. (1995). A History of Experimental Psychology. New York: Appleton Century Co.

Heidbreder, E. (1997). Seven Psychologies. New Delhi: Kalyani publishes.

Leaky, TH (1991). A History of Modern Psychology. New Jersey: Prentice Hall.

Murphy, G. (1960). Historical Introduction of Modern Psychology. London: Routledge and Kagan Private Ltd.

Raju, P. T. (1988). Structural Depths of Indian thought. New York: Albama State University.

Singh A.K. (2006). The Comprehensive History of Psychology Delhi: Motilal Banaridas Publication Private Limited.

Rahman, A. and Jawaid, A. (1994). Manovigyan ka Sanchhipt Itihas. Patna: Motilal Banarsidas.

Singh, A. K (2002). Manovigyan ka Sampradaya Evam Ithias Patna : Motilal Banarsidas.

Statistics II

Unit 1: Normal Probability Curve.

- (a) The nature of normal probability curve.
- (b) Characteristics of normal probability curve.
- (d) Use of normal probability curve.

Unit 2:

- (a) Historical perspectives.
- (b) Coefficient of correlation.
- (c) Calculation of Pearson coefficient of correlation.
- (d) Spearman's rank order correlation coefficient.

Unit 3: Null hypothesis.

- (a) Concept.
- (b) Computation of chi - square.
- (c) Testing of divergence of observed result from expected on the hypothesis of equal probability.
- (d) 2X2 contingency table.

Unit 4: Hypothesis testing and making inferences:

- (a) Significance of mean difference.
- (b) Computation of t - value - correlated and uncontrolled.
- (c) Interpretation of t - value.
- (d) Level of significance.

Reading List:

Suleiman, Md. (2012). Shikah and Manovigyan the shankhiki. Patna: Motilal Banarsidas.
Singh, A.K. (2012). Shiksha aum Manovigyan Me Shankhikis. Patna: Motilal Banarsidas.

Practical

1. Noise and Sensitivity Scale by Mohar I.S. et al.
2. Bhatia Battery of Performa test of intelligence.
4. Life satisfaction Scale by Pramod kumar.

Reading List:

Sinha R.R.P and Mishra, B.K. (1984). Manovigyan Mein Prayog ewam Sankhiyeki

Patna: Bharati Bhawan.

Sulaiman, Md. (1996): Manovigyanik prayog aur Parikshan. Patna: Motilal Banarsidas.

Mohsin., S.M. (1982). Experimental Psychology Patna Motilal Banarasi Das.

COMPARATIVE GOVT.AND POLITICS

COURSE OBJECTIVES:-

- To prepare our students with the British, American & Swiss constitution.
- To provide a better understanding our students with the Republic of China.

SYLLABUS:-

THEY CAN COMPARE BETWEEN ALL COURTIER'S CONSTITUTIONS

UNIT – I Salient Features of British Constitution: Executive, Legislature, Judiciary and Political Parties.

UNIT – II Salient Features of American Constitution: Executive, Legislature Judiciary and Political Parties.

UNIT– III Salient Features of Swiss Constitution: Executive, Legislature Judiciary and **Federal** Tribunal, Direct Democracy.

UNIT–IV Salient Features of the Constitution of People's Republic of China:Executive, Legislature,Judiciary and Communist Party.

UNIT – V Comparative Study of the Constitutions of Britain, USA, Switzerland and China: Federal System of USA & Switzerland, Constitutional Amendments n USA and Switzerland, Second Chamber-House of Lords and Senate, Party System in the USA, UK and China.

COURSE OUTCOMES:-

- Students will be able for a better understanding about the different constitution and able to compare them.
 - Students will be able to understand about legislature judiciary and ruling system of different countries.
-

HISITROY -IV

COURSE OBJECTIVES:-

- Students can get the knowledge of French Republic.
- Students can get Knowledge of Young Turk movement. World war –I and Russian Revolution.
- They can know about League of Nations and Rise of Fascism.

Syllabus:

UNIT -I

1. Third French Republic
2. Internal and foreign policy of Bismarck.
3. Foreign policy of Kaiser William II.
4. Scramble for Africa.

UNIT -II

1. Eastern Question (from 1871).
2. Berlin Congress (1878).
3. Young Turk Movement and the Balkan wars (1912-14).
4. World War I- Causes, events and aftermath.
5. Russian Revolutions of 1905 and 1917.

UNIT -III

1. Wilson's Fourteen points.
2. Paris Peace conference.
3. League of Nations.
4. Rise of Fascism, internal and foreign policy of Mussolini
5. Nazism-internal and foreign policy of Hitler.

UNIT -IV

1. Imperialism and colonialism in China and Japan. Demands for concessions in China.
2. Japan, the Meiji Restoration, Modernization of Japan, Rise of Militarism.
3. Sino-Japanese war (1894), Russo-Japanese war (1905).
4. Boxer movement, Chinese Revolution-1911, Second Sino-Japanese War.

UNIT -V

1. World politics from 1919 to 1949, Causes, events and effects of the World war II.
2. Second World war- Causes, events and effects.

COURSE OUTCOMES:

- Students should learn internal foreign policy.
 - They should be able to learn to get knowledge of republic.
 - Student get knowledge about the World war-I They can read Sino – Japanese war and Russo- Japanese war.
-

ENGLISH LITERATURE-IV

COURSE OBJECTIVE:-

- Students can get Knowledge of fiction and aspects of novel.
- They will learn about different type of writers.

Syllabus:

UNIT I	Forms of Fiction Short Story. Aspects of the Novel	:	Nature of Narratives, Historical, Psychological, Plot, Characters, Points of View
UNIT II	John Bunyan Jane Austen	:	The Pilgrim's Progress Emma
UNIT III	Charles Dickens Thomas Hardy	:	A Tale of Two Cities The Mayor of Casterbridge
UNIT IV	George Orwell Virginia Woolf	:	Animal Farm A Room of One's Own
UNIT V	W.S. Mugham Isaac Asimov	:	An Essay on Red The Martian Way (Only the title story)

COURSE OUTCOMES:-

- Students will be able to identify the various forms of fiction writing.
 - They will understand the construction of the plot and get the view point of different writers.
-

हिन्दी साहित्य-IV

हिन्दी भाषा साहित्य का इतिहास और काव्यांग विवेचना

पाठ्यक्रम के उद्देश्य:

- इस विषय को पढ़ने के बाद विद्यार्थी विभिन्न प्रकार की भाषाओं जैसे राजभाषा, बोलचाल की भाषा आदि जान पाएंगे।
- तत्सम और तद्भव शब्दों का अंतर जान पाएंगे।
- नाटक व गद्य साहित्य को जानेगें।
- विभिन्न प्रकार के रसों, की जानकारी, अलंकार, दोहा, सोरठा आदि का ज्ञान प्राप्त करेंगे।

पाठ्यक्रम:

इकाई –एक हिन्दी	हिन्दी भाषा की उत्पत्ति, हिन्दी की मूलाकार भाषाएँ, विभिन्न भाषाओं का विकास। भाषा के विविध रूप-बोलचाल की भाषा, राष्ट्र भाषा, राज भाषा, सम्पर्क भाषा।
इकाई –दो विदेशी के	तत्सम और तद्भव का अंतर, हिन्दी का शब्द स्रोत - तत्सम, तद्भव, देशज एवं शब्दावली। तत्सम, तद्भव, देशज एवं विदेशी शब्दावली का वाक्यों में प्रयोग। हिन्दी व्याकरणाचार्य-कामता प्रसाद गुरु एवं किशोरी दास वाजपेयी का भाषिक अवदान।
इकाई –तीन (भक्तिकाल)	हिन्दी साहित्य का इतिहास लेखन एवं काल विभाजन: आदिकाल, पूर्व मध्यकाल उत्तर मध्यकाल (रीतिकाल) की प्रवृत्तियां।
इकाई –चार गद्य	आधुनिक हिन्दी गद्य साहित्य का विकास: - भारतेन्दु युग, द्विवेदी युग, छायावाद युगीन नाटक एवं साहित्य, छायावादोत्तर युगीन नाटक एवं गद्य साहित्य।
इकाई –पांच और रूपक,	काव्यांग विवेचन - रस और उसके भेद प्रमुख छन्द- दोहा, सोरठा, चैपाई, रोला हरिगीतिका। प्रमुख अलंकार - अनुप्रास, यमक, श्लेष, वक्रोक्ति, पुनरुक्ति प्रकाश, उपमा, उत्प्रेक्षा, भ्रान्तिमान और सन्देह।

अपेक्षित परिणाम

1. विद्यार्थी हिन्दी के विभिन्न रूपों उसके इतिहास, लेखन और काल विभाजन से परिचित हो सकेंगे।
2. छन्दों, अलंकारों, दोहों, सोरठों इत्यादि को समझ कर भाषा में प्रयोग कर सकेंगे।
3. तत्सम, तद्भव, देशज, विदेशी शब्दावली में कुशलता प्राप्त कर सकेंगे।

ECONOMICS -IV

COURSE OBJECTIVES:-

- To develop the conceptual frame work about public economic policies and annual budgeting
- To provide the knowledge about to understand difference sources of government income and expenditure..
- To make the student to understand the theoretical aspects related to international trade and other international organization to enable the students to know the importance of the international trade.
- To provide the knowledge about to understand tariff, dumping and its impact on our economy.

Syllabus:

- UNIT -1 Public Finance and Public Economics-** Meaning, Nature and Scope. Meaning and Nature of Public, Private and Merits Goods, Market and State. Role and Functions. Principle of Maximum Social Advantage. Sources of Revenue. Taxes, Loans, Grants and Aid . Meaning and Types, Canons of Taxation.
- UNIT -2 Public Expenditure-** Principles of Public Expenditure, Principles of Public Debt and Methods of Redemption; Wagener's Law, Increasing Activities. Effects of Public Expenditure on Production and Distribution. Public Finance in India, Sources of Revenue of Central & State Govt., Concept and Types of Budget, Fiscal Deficit, Deficit Financing and Deficit Budget.
- UNIT -3 International Economics-** Meaning and Importance of International Economics, Intra and International Trade, Importance of International Trade in Economic Development, Theories of International Trade, Absolute and Comparative Advantage, Factor Endowments: Heckscher . Ohlin.
- UNIT -4 Terms of Trade-** Concept and Types, Tariff and Non-Tariff Barriers in International Trade. W.T.O . Objectives and its Functions. Balance of Trade . Concept and Types, Compositions and Structure of B.O.T and its Relationship with Balance of Payment, Methods of Corrections of Imbalance of Payment, International Capital Movement.
- UNIT -5 Foreign trade and Exchange Rate-** Trends and Directions of India's Foreign trade, Exchange Rate. Theories of Exchange Rate, Mint Par parity Theory, Purchasing Power Parity Theory.

COURSE OUTCOMES:-

- Students will be able to understand economic policies and annual budgeting
 - Students will be able to understand difference sources of government income and expenditure..
 - They know about the theoretical aspects related to international trade and other international organization to enable the students to know the importance of the international trade.
 - Student will be able to understand about tariff, dumping and its impact on our economy.
-

SOCIOLOGY -IV

SOCIOLOGY OF TRIBAL SOCIETY

COURSE OBJECTIVE:-

- Students can get the knowledge of Indian Tribes their economy, problems and Agricultural policy.
- To provide knowledge of about kinship family and marriage.
- To provide knowledge of Tribes of M.P.

Syllabus:

UNIT – I

1. Schedule Tribe - Meaning, Characteristics, Demographic Profile, Tribal Area and Tribal Women.
2. Indian Tribes - Geographical Distribution, Language, Classification, Isolation, Assimilation and Integration.
3. Status of Tribal Women - Position, Participation in Panchayati Raj System Rights and Social Security.

UNIT – II

1. Socio Cultural Introduction - Family, Marriage, Leadership & Cultural Diversities.
2. Kinship, Religion, Belief and Behaviour, Totem .
3. Future of Indian Tribal Society.

UNIT – III

1. Tribal Economy and Poverty - Life Style, New Agricultural Policy, Land Reform, Indebtedness.
2. Social Mobility and Change - Sanskritization, Acculturation and Urbanization.
3. Impact of Globalization on Tribal Society.

UNIT – IV

1. Tribal Problems - Land Alienation, Peasant Exploitation, Illiteracy, Unemployment
2. Tribal Revolution - Meaning, Characteristic Cause and Result.
3. Scenario After Independence - Political, Social Participation, and Economic Development

UNIT – V

1. Tribals -Scenario in Madhya Pradesh.
2. Life style of Gond, Bhil, Korku, Bhariya and Mariya and Baiga Tribes.

COURSE OUTCOMES:-

- Students should be able to understand tribal Indian tribes, economy and policy of Agriculture social problem.
- Students will be able to understand systematic way of marriage and Kinship.
- Students will be able aware of Tribes in Madhya Pradesh.

Organization Psychology

Unit 1 : Introduction and issues in Organizational Psychology

- (a) Brief History of Organization Psychology. Industry and Organization;
- (b) Current status of Organizational psychology.
- (c) Psychology in the Indian context: Organizational structure.
- (d) Organizational climate and culture.

Unit 2: Introduction of work related attitudes and work motivation

Job satisfaction, Job involvement, Organization commitment, Organizational Citizenship Behavior; Psychological Contract, work engagement .

Unit 3: Leadership

Contemporary perspectives on leadership

Cross-cultural leadership issues

Indian on leadership

Diversity issues in leadership.

Unit 4: Positive Organizational Behavior

- (a) Optimism
- (b) Emotional Intelligence
- (c) Self-Efficacy
- (d) Work life balance.

Reading list:

Arnoldt, M.G. (2001) Industrial Organizational Psychology. Indiana: Cengage Learning.

Greenberg, J. and Baron, R.A. (2007). Behaviour in Organizations (9th Ed.). Indiana: Dorling Kindersley.

Luthans, F. (2009). Organizational behaviour. New Delhi: McGraw Hill.

Muchinsky, P. (2006). Psychology applied to work: An introduction to industrial and organizational psychology. NC: Hypergraphic Press.

Pareek, U. (2010). Understanding Organizational Behaviour. Oxford: Oxford University Press.

Prakash, A. (2011). Organizational behaviour in India: An indigenous perspective. In G. Misra (Ed.), Handbook of Psychology. New Delhi: Oxford University Press.

Singh, K. (2010). Organizational behaviour: Texts and Cases. Indiana: Dorling Kindersley.



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ABNORMAL PSYCHOLOGY

Unit 1: Definition of abnormality,

- (a) Criteria
- (b) Classification
- (c) Clinical assessment.

Unit 2: Clinical States

- (a) Clinical Picture of GAD, OCD, and Phobias.
- (b) Dynamics of anxiety disorders.
- (c) Clinical picture of conversion disorder and its dynamics.
- (d) Clinical picture of dissociative identity disorder and its dynamics.

Unit 3: Developmental Disorders. Mental Retardation,

- (a) Autism,
- (b) ADHD
- (c) Learning Disabilities.

Unit4: Diathesis-Stress Model

- (a) The Impact of stress on Physiological Parameters (Coronary Heart Diseases and Essential Hypertension)
- (b) Substance-related disorder.

Reading List:

Ahuja N. (2011). A short Textbook of psychiatry (7th Ed.) New Delhi: Jaypee.

Barlow D.H. and Durand V.M. (2005). Abnormal Psychology: An Integrated Approach (4th Ed.) Wassworth: New York.

Carson R.C., Butcher J.N., Mineka, A., and Hooley J.M (2007). Abnormal Psychology (13th Ed.). ND: Pearson Education.

Kring, A. M., Johnson, S. L., Davison G.C. and Neale J.M. (2010). Abnormal Psychology (11th Ed.). NY: John Wiley.

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EDUCATIONAL PSYCHOLOGY

Unit 1: Educational Psychology:

- (a) Concept.
- (b) Scope of educational psychology.
- (c) Contribution of psychology in education.

Unit 2: Human Development:

- (a) Concept, principles and sequential stages of development.
- (b) Factors influencing development and their relative roles.
- (c) General characteristics and problem for each stage.

Unit 3: Learning:

- (a) Concept, Types of learning.
- (b) Various view points of learning.

Unit 4: Individual difference: Concept of individual difference.

- (a) Creativity - nature, process, identification, fostering and guiding, creative children.
- (b) Adjustment of teaching- learning process to suit individual difference, learning style and teaching strategies.

Reading List:

Kakar (2015). Educational Psychology. New Delhi: Prentice Hall.

Skinner,(2010). Educational Psychology. New York: Academic.

Singh, A.K. (2015). Shiksha Manovigyan. Patna: Motilal Banarsidas.

Suleman, Md. (2015) Ucchtar Shiksha Manovigyan. Patna: Motilal Banarsidas.

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SOCIAL PSYCHOLOGY

Usually nine questions of equal value will be set, out of which students shall have to answer five questions. Q No. 1 will be compulsory consisting of seven very short answer type questions (each of two marks) conversing two entire syllabus and the Candidates are required to give their answers in maximum 50 words.

Unit I: Historical background.

- (a) Development of Social Psychology.
- (b) Status of Social Psychology in India.
- (c) Modern trends in Social Psychology.

Unit II: Person perception:

- (a) Nature and determinates.
- (b) Social Perception- Nature and group affiliation.
- (c) Perceptual defense.
- (d) Perceptual accentuation.
- (e) Subliminal perception.

Unit III: Altruism:

- (a) Pro-social behaviour-
Nature.
Internal factors.
- (b) Characteristics of the helper and the helped.
- (c) Ways of increasing pro-social behaviour.

Unit IV: Prejudice:

- (a) Nature and development.
- (b) Theories.
- (c) Development of prejudice in Indian children.
- (d) Reduction of prejudice.

SUGGESTED READINGS

- Aronson, R., Ellsworth, P., Carlsmith, J. M and Gonzales (1990) Methods in Research in Social Psychology. New York: Mc Graw Hill.
- Baron, R. A. and Byrne, D (2000). Social Psychology. New Delhi: Printice Hall.
- Farr, R.M. (1996). The Roots of Modern Social Psychology. Oxford: Blackwell.
- Hassan, M.K. (1981) – Prejudice in Indian Youth. New Delhi: Classical.
- Hewit, J.P. (1986). Self and Society: A symbolic interactions social psychology. Boston; Allyn and Bacon.
- Panday, J. (Ed.) (1980). Perspectives on Experimental Social Psychology in India. New York: Concept.
- Pandey , J. (Ed.) (1998). Psychology in India: The state of the art. Basic and Applied Social Psychology. (Vol. II). New Delhi: Sage.
- Secord and Backman (1978). Social Psychology. New York : Mc Graw Hill.
- Alam and Razaque (2012). Social Dimension of Human Behavior. New Delhi: Manak Publication.
- Triandis, H. (1995). Culture and Social Psychology. New York: Mc Graw Hill.
- Singh, A.K (2002). Samaj Manovigyan ki Roop Rekha. Patna: Motilal Banarsidas (in Hindi).
- Suleman, M.K. (1991). Adhunik Samaj Manovigyan. Patna: Shukla Book Depot (in Hindi).



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GUIDANCE & COUNSELING

Usually nine questions of equal value will be set, out of which students shall have to answer five questions. Q No. 1 will be compulsory consisting of seven very short answer type questions (each of two marks) covering two entire syllabus and the Candidates are required to give their answers in maximum 50 words.

Unit I: Counseling:

- (a) Nature, Scope and goals.
- (b) Historical development.
- (c) Current status
- (d) Counseling as a help in different profession.

Unit II: Techniques of counselling: Theory, goals, method, advantages and limitations.

- (a) Psychodynamic approach: Freud, Jung, Adler.
- (b) Neo-Freudian: Erik Erikson, Karen Horney.
- (c) Humanistic approach: Abraham Maslow.
- (d) Phenomenological: Carl Rogers.

Unit III: Counseling Application

- (a) Child and adolescents counseling.
- (b) Family counseling.
- (c) Career counseling.
- (d) Crisis intervention counseling.

Unit IV: Ethical Dimension of counseling.

- (a) Legal consideration in counseling.
- (b) Ethical consideration in counseling.

SUGGESTED READING

Alam, Shah (2009). The Theory and Practice of Counselling. New Delhi: Global Vision Private Ltd.

Belkin, G.S. (1988). Introduction to Counselling. W . G.: Brown Publishers.

Ben, Ard, Jr. (Ed) (1977). Counselling and Psychotherapy: Classics on Theories and Issues. New York: Science and Behaviour Books Co.

Brammer, L. M. and Shostrom, B. L. (1977). Theraputic Psychology: Fundamental of Counselling Psychology (3rd Ed). Englowood Clifts: Prentice Hall.

Modden, G. R. (1988). Legal Issues in Social Work: Counselling and Mental health. Thousand Oaks: Sage Publication.

Nelson, J (1982). The Theory and Practice of Counselling Psychology. New York: Holt, Rinehart and Winston.

Udupa, K. N. (1985). Stress and its Management by Yoga. Delhi: Motilal Banarsi Das.

Windy, D. (1985). Counselling in Action. New York: Sage Publication.

Yalom, I. D. (1980). Existential psychotherapy. New York: Basic Books.

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Practical - 1

1. Recall and Recognition.
2. Aesthesiometric Index.
Method of limits
3. Fatigue through Ergograph.
4. Role of mental set in thinking.

Reading List:

Sinha R.R.P and Mishra, B.K. (1984). Manovigyan Mein Prayog ewam Sankhiyeki Patna: Bharati Bhawan.

Sulaiman, Md. (1996): Manovigyanik prayog aur Parikshan. Patna: Motilal Banarsidas.

Mohsin., S.M. (1982). Experimental Psychology Patna Motilal Banarasi Das.

Mohsin, SM (1998). Experiments in Psychology. Patna: Motilal Banarsidas.

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Practical - II

Unit I: Learning:

- (a) Incidental versus intentional learning.
- (b) Serial position effect on learning.

Unit II: Forgetting:

- (a) Testing the phenomenon of retroactive inhibition.
- (b) Testing the phenomenon of proactive inhibition.

SUGGESTED READINGS

- Mohsin, SM (1998). Experiments in Psychology. Patna: Motilal Banarsidas.
- Postman and Egan (1964). Experimental Psychology. New York: Harper and Bros.
- Woodworth and Scholsberg (1960). Experimental Psychology. New York: Ronal Press.
- Singh A. K. (2006). Advanced Psychological Experiments and Testing. Patna: Motilal Banarsidas Publication. (In Hindi).
- Suleman, M . (1996). Manovigyan Me Prayog aum Parikshan. Patna: Motilal Banarisidas. (In Hindi).

Communication Skill & Personality Development

Objective: To make the students understand the basics of personality, public speaking, language, Listening, conversation & writing skills, along with the communication process Syllabus

THEORY –

Unit- I:

Basics of Personality, Do's and Don't's in Personality, Salutations and Greetings, Presenting Yourself, Proper Introduction of Oneself.

Unit- II:

Administration- your work style, Overcoming Phobias, Public Speaking, General Etiquettes and Mannerism, Time Management, Attire, Attitude, Self Actualization, Magic of Positive Thinking.

Unit- III :

Tips of Preparing CV, Interviews tips.

Unit-IV:

Language Skill, Writing Skill, Speaking Skill, Listening Skill, Conversation Practice, Mysticism of Body Language, Basics of Grammar.

Unit- V :

Communication- Meaning, Functions, Channels, Process, Barriers and Interpersonal Skills.

PRACTICAL –

1. To present self introduction of yours.
2. Mock interview.
3. Group discussions.
4. SWOT analysis of self.
5. Extempore.
6. Debate.
7. Preparation of CV.
8. Role play.
9. Present a speech.
10. Make a power point presentation of communication.

Reference Books:

1. Business Communication, Universal Pub. Agra – Dr. Ramesh Mangal
2. English Grammar- Wren & Martin
3. Putting your best foot forward- Lt. Co. (Dr.) Pramod Deogirikar

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Outcome- After the completion of this subject the learners will understand the basics of personality, public speaking, language, Listening, conversation & writing skills, along with the communication process.

Clinical Psychology

Unit 1: Schizophrenia:

- (a) Type, cause, etiology, treatment.

Unit 2: Mood Disorders:

- (a) Type, cause, etiology, treatment.

Unit 3: Personality Disorders :

- (a) Antisocial- Personality.
- (b) Borderline personality disorders.
- (c) Sexual disorders (Clinical Picture):

- * Paraphilias

- * Gender Identity Disorder

- * Sexual Dysfunction

Unit 4: Intervention and Management

- (a) Biological.
- (b) Psychoanalytic.
- (c) Cognitive.
- (d) Behavioral.

Reading List

Ahuja, N. (2011). A Short Textbook of Psychiatry (7th Ed.) New Delhi: Jaypee.

Barlow D.H. and Durand V.M. (2005). Abnormal Psychology: An Intergrated Approach (4th Ed.). New Delhi: Pearson Education.

Carson R.C., Butcher, J.N., Mineka, S, and Hooley J.M. (2007). Abnormal Psychology (13th Ed.). New Delhi: Pearson Education.

Kring, A.M., Johnson, L.L., Davison, G.C. and Neale, J.M. (2010). Abnormal Psychology (11th Ed.). New York: John Wiley.

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HUMAN RESOURCE MANAGEMENT

Unit 1: Introduction to Human Resource Management (HRM)

HRM and HRD, Context and issues in HRM

Unit 2: Human Resource Practices

Job analysis, recruitment and selection, training, performance, evaluation

Unit 3: International human resource management (HRM)

The context of globalization, Forms of IHRM/Types of cross-national organizations (Domestic, International, Multinational, Global, Transnational), Role of culture in IHRM, Dimensions of cultural difference.

Unit 4: International Human Resource Management (IHRM)

Policies and practices in the multinational enterprise. Selection for international assignees, expatriate failure, training: development of a global mind set, Cross-cultural training, well-being of the global work force.

Reading List

Bhatnagar, J. and Budhwar, J . (2009). The Changing Face of People Management in

India. London:
Routledge.

Briscoe, D. R., Schuler, R. S. and Claus, L. (2009). International Human Resource Management: Policies and Practices for Multinational Enterprises (3rd Ed). New York: Routledge.

DeCenzo, D. A nd Robbins, S.P. (2006). Fundamentals of Human Recourse

Management (8th Ed). New York:
Wiley.

Harzing, A.W.K. and Pennington, A. (2011). International Human Resource

Management. New Delhi: Sage
publications.

Khandelwal, K.A. (2009). In search of Indianess: Cultures of Multinationals. New Delhi: Knnishka Publishers.

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Emotional Intelligence

Unit I: Perceptual Processes:

- (a) Perceptual organization:
Theories of perceptual organization.
- (b) Gestalt view on perception.
- (c) Behaviouristic view on perception.
- (d) Physiological view on perception.

Unit II: Memory:

- (a) Definition and nature of memory.
- (b) Models of memory.
- (c) Structural model of memory,
- (d) Information processing model- STM, LTM, iconic and echoic memory.
- (e) Levels of processing model:
Encoding,
Storing
Retrieval memory training.

Unit III: Thinking:

- (a) Nature and type
- (b) Thinking and imagination.
- (c) Theories of thinking.
- (d) Role of set in thinking.

Unit IV: Attention:

- (a) Meaning, characteristic and types of attention.
- (b) Determinants of attention.
- (c) Sustained attention.
- (d) Theories of attention.
- (e) Function and distraction of attention.

SUGGESTED READINGS

Baron, R.A. (2002). Psychology. Delhi: Pearson Education Asia.

Galotti, K.M. (1999). Cognitive Psychology in and outside Laboratory. Mumbai: Thomson Asia.

Hewes, M. B. (1990). The psychology of Human Cognition. New York: Pargamon Press.

Matlin, M. W. (1995). Cognition (III edition). Bengluru: Prism Books Pvt. Ltd.

Read, S. K. (1998). Cognition: Theory and Application. California: Academic Books.

Westen, D. (1998). Psychology. New York: John Wiley and Sons.

Rahman, A.R. (1998). – Samanya Manvigyan: Vishay Evam Vyakhya: Patna: Motilal Banarsidas. (In Hindi)

Singh, A.K. (2002). Sangyanatamak Manovigyan. Patna: Motilal Banarsi Das. (In Hindi)

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Personality Theories

Unit- I: Personality:

- (a) Concept.
- (b) Approaches
Ideographic
Nomothetic.
- (c) Types and trait.
- (d) Indian approach to personality.

Unit- II: Psychoanalytic strategies:

- (a) Freud.
- (b) Adler.
- (c) Jung.

Unit- III: The dispositional strategy:

- (a) Murray's need theory.
- (b) Mc Clelland- Atkinson approach to personality.

Unit- IV: The Phenomenological Strategy:

- (a) Maslow need hierarchy theory.
- (b) Lewin's field theory

Unit-V Determinates of personality:

- (a) Biological
- (b) Socio-cultural
- (c) Economic.

SUGGESTED READINGS

Bisoff, L.J (1970). *Interpreting Personality Theories*. New York: Harper and Roe.

Hall C.S and G. Lindzey (1978). *Theories of Personalities (III Ed.)* New York: J Wiley and Sons.

Hjelle L.A and Zeigler D.J (1991). *Personality Theories : Basic Assumptions, Research and Applications (2nd ed)*. International Students Edition.

Srivastava Ramji, et al. (2012). *Personality Psychology*. Agamgarh: Motilal Banarsidas. (Hindi version).

Singh, A.K. (2007). *Vyaktitva ka Manovigyan*. Patna: Motilal Banarsidas.

Practical - I

1. Verbal General Intelligence Test of Joshi.
2. Verbal General intelligence test of Ram Naresh.
3. Emotional Maturity Scale by R.R. Tripathi.
4. Differential Personality Scale of Arun Kumar Singh

Reading

List:

Sulaiman, M (2012). Manovigyan Mein Prayog aur Parikshan. Patna: Motilal

Banarisidas.

Singh, A.K(2013). Manovigyan Mein Prayog aur Parikshan. Patna: Motilal Banarisidas.